

January 15, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2015.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2015. Administrator Roark opens the floor to nominations.

Supervisor Vaughn moves to nominate Supervisor Bowen as the Chairman. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark turns the meeting over to Chairman Bowen.

Chairman Bowen thanks the Board for his nomination and proceeds with nominations for Vice-Chairman.

Supervisor Simpson moves to nominate Supervisor Gary Simmons to serve as Vice Chairman. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen informs the Board that the dates and times for the 2015 Board of Supervisor meetings need to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Helen Simmons moves to hold the 2015 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Reverend Jim Hogg of Restoration Ministries provided the invocation.

The minutes of the December 18, 2014 regular Board meeting were presented. Supervisor Vaughn moved to adopt the December 18, 2014 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Simpson asks if there are any delegations from the public;

Greg Marston is present to provide updated information on his request to the Board to consider adopting a resolution in support of HB1277; 12 delegates have signed on to the bill in support – 8 Republicans and 4 Democrats.

Presentation – Lieutenant Leonard Jones – Nottoway Correctional Center: Lieutenant Jones is present to provide an update to the Board on the Nottoway Correctional Work Center. Lieutenant Jones reported that in 2014, inmate labor provided \$167,000 savings to the County.

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2014; Mr. Lee reports that the Audit found the County to be in solid financial shape, reporting that the General Fund balance did see a minimal increase over the previous year while the Landfill Fund saw a loss. For the fiscal year the County continued to maintain a strong rate of tax collection; approximately 98% and Mr. Lee further points out that the County did not have to use any of the funding from the general fund balance to complete the year's business. Mr. Lee reminds the Board of changes set to begin with the FY2016 Budget concerning reporting requirements for un-funded pension plans.

Highway Department: Ms. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Ms. Bryant reports that Curtis Shepherd has been selected as Superintendent of the Nottoway District and the Rt. 611 project is nearing completion. Ms. Bryant asks if the Board had any feedback on the possibility of holding a quarterly coordination meeting with VDOT representatives; the Board expresses interest and will make contact to schedule the initial one.

A – January 15, 2015 Virginia Department of Transportation Monthly Report

Economic Development Committee: Administrator Roark states there is a meeting scheduled for Thursday, January 22, 2015

Regional Jail Report & Juvenile Detention Center: October 2014 Piedmont Regional Jail Transportation Report, November 2014 Piedmont Regional Jail Transportation Report, November 2014 Jurisdiction Billing Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, November 2014 Piedmont Regional Juvenile Detention Center Utilization Report; Notification of Piedmont Regional Juvenile Detention Center Audit – Certified for 100% compliance

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality – Mal Lafoon, Solid Waste Inspector: Providing results from the Nottoway County Sanitary Landfill – SWP304 Unannounced Inspection performed on December 08, 2014; no apparent violations were observed but one area of concern was noted – Monitoring wells (MW) MW-14, MW-15, MW-16, and MW-17 were observed during the inspection; the outer protective casing and locking caps have not been installed on the these wells and the wells need to be labeled

B – Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services
Division: Providing results of the Nottoway County Sanitary Landfill (Closed facility)
Groundwater Monitoring Program Sampling Event 42: 12-04-14

Fort Pickett Redevelopment Authority: Administrator Roark reports that the renovations to the Old Madeline’s House property have been completed; only a few cosmetic fixes are left.

Planning Commission Report: Administrator Roark informs there was no Planning Commission meeting held for January

Administrator Roark provides an update, after a recent meeting, on the proposed gas pipeline that will run through the County (spanning multiple localities).

Resolution: Mr. Greg Marston is requesting the Board’s consideration of a Resolution supporting Legislation regulating Industrial Hemp farming under the Code of Virginia without requiring Federal applications, licenses, or fees. It is the consensus of the Board to table the Resolution request.

Letter: Sonny Abbott has submitted a letter to the Board resigning his appointment to the Nottoway County Community Policy and Management Team; the Board will make a replacement appointment at the next regular Board meeting.

Letter – Piedmont Court Services – Renee Trent Maxey, Director: Requesting the Board consider appointing Mr. Joseph Teefey to the Community Criminal Justice Board as a “member, representative of the governing body”; Mr. Teefey was previously appointed as a “defense attorney” but has since been appointed Judgeship. Supervisor Vaughn moves to appoint Mr. Joseph Teefey to the Community Criminal Justice Board as a “member, representative of the governing body”. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Resolution: Resolution for dissolution of the Old Dominion R&D Council, Inc.
Supervisor Helen Simmons moves to approve and adopt the resolution for dissolution of the Old Dominion RC&D Council, Inc. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Appointment – Nottoway County Planning Commission: Supervisor Helen Simmons moves to appoint Chandra Lewis as the District 3 appointment to the Nottoway Planning Commission. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$536.29

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$536.29</u>
	(DSS reimb. for fuel consumption)	<u>\$536.29</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$536.29</u>
		<u>\$536.29</u>

2 – Erroneous Assessment: Refund Mark D. Ellett, Sr. \$63.70 for an erroneous real estate assessment for tax years 2012 and 2013

3 – Erroneous Assessment: Refund Charles R. Houchins, Jr. Trust 4-32 \$16.56 for an erroneous real estate assessment for tax years 2012-2014 and \$78.66 for an erroneous real estate assessment on an additional parcel for the same tax years

4 – Erroneous Assessment: Refund Robert & Susan Williams \$132.86 for an erroneous real estate assessment for tax years 2012 and 2013

5 – Budget Transfer – Building Official - \$1,500.00: transfer due to major, unplanned repairs to the Building Official’s vehicle

Vice Chairman Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Biosolids News: News and information from the Virginia Biosolids Council for December 2014

2 – Notice – Columbia Gas: Notice of application of Columbia Gas of Virginia, Inc. for authorization to amend its conservation and ratemaking efficiency plan pursuant to Chapter 25 of title 56 of the Code of Virginia Case No. PUE-2014-00096

3 - Nottoway Sheriff’s Office partial activity report for December, 2014

4 – Letter – Virginia Association of Counties (VACo): Providing information about a proposal coming before the State Executive Council addressing youth placed into residential treatment facilities for non-educational reasons and outside of the Comprehensive Services Act (CSA) process (ie., parental placements)

5 – Minutes:

Minutes of the Piedmont Regional Juvenile Detention Commission meeting held on October 22, 2014

Minutes of the Old Dominion Resource Conservation and Development Council Executive Committee meeting held on November 24, 2014

Minutes of the Old Dominion RC&D Council meeting held on October 20, 2014

Minutes of the Nottoway Community Planning Management Team (CPMT) meeting held on October 27, 2014

Minutes of the Virginia's Growth Alliance meeting held on November 06, 2014

Minutes of the Piedmont Regional Jail Board meeting held on October 22, 2014

Minutes of the Piedmont Regional Jail Board special meeting held on November 24, 2014

Administrator Roark presents the following correspondence:

Administrator Roark reports the closing on the Pulley property the County just purchased, which adjoins the Courthouse Complex, has been completed; the Town of Crewe property transfer is near completion

Administrator Roark informs the Board of Legislative Day and that arrangements have been made for transportation for all wanting to go; to include representatives from the three Towns.

1 - Building Inspector's Report: Report period December 2014

2 – Animal Control Officer's Report: Report period December 2014

3 - Erosion and Sedimentation Report: Report Period December 2014

4 – Nottoway County Building Permit summary for 2014

5 – Letter: Mr. & Mrs. Robert Bowler, Sr. have completed payment of their home that was established with the Ebytown Block Grant project; the Deed of Trust is being prepared for release. Supervisor Vaughn moves to authorize County Attorney Williams to release the Deed of Trust for the Bowler property. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 – Letter – Crossroads Community Services – Will Rogers, Executive Director: Providing FY 2014 annual reports for Crossroads Community Services Board as well as a copy of the 2014-2015 Emergency Services Plan for Crossroads; Mr. Rogers announces he will be leaving employment with Crossroads Community Services effective the end of January 2015, after 32 ½ years of service

Vice Chairman Simmons informs the Board that a Nottoway County citizen appointment needs to be made to the Crossroads Board; Crossroads has recommended Mr. Jim Wiley and he is willing to serve. Vice Chairman Simmons moves to appoint Mr. Wiley to the Board. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

7 – County Representation on Crossroads Community Services Board: Administrator Roark informs that Vice Chairman Simmons would like to be removed as the County representative on the Crossroads Board and Supervisor Helen Simmons has expressed interest in filling that appointment. Supervisor Vaughn moves to remove Mr. Simmons from the Board and allow Ms. Simmons to fill his appointment. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

8 – Budget Work Session: Administrator Roark has scheduled a Budget work session for the entire Board to be held on February 09, 2015 at 6:00 p.m. in the Health Department Conference Room.

9 – Virginia’s Growth Alliance: Administrator Roark provides an update

Administrator Roark provides the Board with updated documents relating to the FAST-C project; a community meeting will be held on January 26, 2015 at the Virginia United Methodist Assembly Center beginning at 7:00 p.m.

Supervisor Simpson announces his plan to run for re-election in 2016; Vice Chairman Simmons announces the same, as does Supervisor Vaughn, Supervisor Helen Simmons, and Chairman Bowen.

Supervisor Helen Simmons announces that the Nottoway Civic League will hold its annual celebration to honor Dr. Martin Luther King, Jr. on Monday, January 19, 2015 beginning at 12 noon.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 7:56 p.m.

_____	Chairman	_____	Clerk
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Nottoway County
Board of Supervisors

A G E N D A

January 15, 2015

7:00 P.M.

- A- CALL TO ORDER:** Ronald E. Roark, Clerk to the Board
- ANNUAL MEETING:** Election of Officers for Calendar Year 2015
- A-1** Election of Chairman
- A-2** Election of Vice Chairman
- A-3** Date, Time and Place of Regular Meetings
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Presentation – Lt. Leonard Jones – Nottoway Work Center
 - 2- Presentation of Audit – Robinson, Farmer, Cox
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board

- 3- Health Department – Alex P. Samuel, MD MPH
- 4- Economic Development Committee
- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Inspection Report
 - B- Groundwater Monitoring
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS:

- 1- Mr. Greg Marston Request for Resolution

G- NEW BUSINESS:

- 1- Letter – Mr. Abbott
- 2- Appointment – Piedmont Court Services
- 3- Resolution – Old Dominion RC&D
- 4- Appointment – County Planning Commission

H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Barbara L. Senger, Treasurer
- 4- Irving J. Arnold, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Budget Adjustment – Sheriff - \$536.29

- 2- Erroneous Assessment – Ellett - \$63.70
- 3- Erroneous Assessment – Houchins - \$16.56 & \$78.66
- 4- Erroneous Assessment – Williams - \$132.86
- 5- Budget Transfer – Bldg. Insp. - \$1,500.

J- INFORMATION ITEMS:

- 1- BioSolids News
- 2- Notice – Columbia Gas
- 3- Sheriff's Report
- 4- Letter – VACo
- 5- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Building Permit Summary 2014
- 5- Release of Deed of Trust Ebytown House
- 6- Annual Report Crossroads Community Services
- 7- Co. Representation Crossroads Services Board
- 8- Schedule Work Session Feb. 2, 2015
- 9- VA's Growth Alliance

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Simpson

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:





Nottoway County
Board of Supervisors

A G E N D A

February 19, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Ray Ostrander – Relay for Life
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter – Unpaved Road Program
 - B- Monthly Report
 - C- Letter – Local Assistance Division
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Letter - DEQ
 - B- Monthly Waste Report

		C- Gas Monitoring Report
		D- Annual Report to DEQ
	7-	Fort Pickett Redevelopment Authority
	8-	Planning Commission Report - Mr. Roark
F- UNFINISHED BUSINESS:	1-	Appointment - CSA
G- NEW BUSINESS:	1-	Resignation of Dr. Edwards & Appointment to Southside Community College Board
	2-	Request from VA Growth Alliance
	3-	Cost Allocation Plan Proposal
	4-	Request – STEPS, Inc.
H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
	2-	Larry J. Parrish, Sheriff
	3-	Barbara L. Senger, Treasurer
	4-	Irving J. Arnold, Commissioner of the Revenue
	5-	Terry Royall, Commonwealth Attorney
I- CONSENT CALENDAR:	1-	Budget Adjustment – Sheriff - \$1,075.23
	2-	Erroneous Assessment – Carolyn Atkins - \$45.47
	3-	Erroneous Assessment – Dalton - \$140.76
	4-	Erroneous Assessment – Robertson – \$22.33
	5-	Budget Adjustment – Social Services – \$18,000.
J- INFORMATION ITEMS:	1-	Report – Blackstone F. D.
	2-	Sheriff's Report

- 3- Letter - VACo
- 4- Letter – Dept. of Transportation
- 5- Letter – Judge Teehey
- 6- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- CLEO Board
- 5- Report – Library System
- 6- Letter - VACo
- 7- Yearly Report – Extension Service
- 8- Statement – Del. Tax Collection
- 9- Closed Session - §2.2-3711 – Sale of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:





Nottoway County
Board of Supervisors

A G E N D A

March 19, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Mary Hickman – Commonwealth Regional Council
 - 2- Dr. Susan Baker – Crossroads CSB
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Set Public Hearing – 6 Year Plan
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Letter - DEQ

- B- Monthly Report
 - C- Letter – Draper Aden
 - D- Letter - DEQ
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Appointment to Southside Community College Board
 - 2- Appointment to Community Policy & Management Team - CSA
- G- NEW BUSINESS:**
 - 1- Dog Confinement
 - 2- Health Dept. – Local Agreement F/Y 2015
 - 3- Appointment – Social Services Board – District 3
 - 4- Appointment to STEPS Board of Directors
 - 5- Appointment to Workforce Investment Board
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Barbara L. Senger, Treasurer
 - 4- Irving J. Arnold, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Sheriff - \$407.00
 - 2- Budget Adjustment – Co. Admin. Office - \$911.85
 - 3- Budget Adjustment – Sheriff - \$29.97

4- Erroneous Assessment – ITS Mfg.
\$59.38

J- INFORMATION ITEMS:

- 1- Report – Blackstone F. D.
- 2- Notice – Dominion VA Power
- 3- Letter - SVHEC
- 4- Letter – UAV Pro
- 5- Minutes
- 6- Letter – DEQ A. C. Pipeline
- 7- Notice – Dominion VA Power
- 8- Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Letter – Comm. Of Revenue
- 5- Letter - VCBR
- 6- 911 Sign Installation
- 7- Surplus Sheriff's Vehicle
- 8- Closed Session - §2.2-3711A 3 & 5 –
Disposition of Publicly Held Real Estate
And Discussion Concerning a
Prospective Business or Industry

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



March 19, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation.

The minutes of the February 19, 2015 regular Board meeting, the March 09, 2015 work session, the March 09, 2015 special call meeting, and the March 10, 2015 work session were presented. Supervisor Vaughn moved to adopt the February 19, 2015 minutes, both sets of March 09, 2015 minutes, and the March 10, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Mr. John Schutt, Burkeville Volunteer Fire Department Assistant Chief: Assistant Chief Schutt is present to remind the Board of the importance of the Nottoway County Emergency Services Agencies and implies that sometimes they don't feel "heard". Assistant Chief Schutt urges the Board that with rising training, maintenance, insurance, equipment and fuel costs, all of which are out of the Volunteer's control, are severely hurting all agencies. Assistant Chief Schutt urges that it is not only unjust but detrimental to the volunteers to make them seek funding; this is the locality's job. Assistant Chief Schutt urges that while he is aware that there isn't an extremely large tax pool to pull money from in the County, each of those taxpayers utilize the emergency services. Assistant Chief Schutt tells the Board that he wants the Board to prepare a plan of action for future funding and recruitment of volunteers, as well as a letter to the volunteers explaining why there has been no funding increase in over 10 years.

Mr. Jeremy Williamson is present to urge the Board to reconsider their lack of action on Mr. Greg Marston's resolution supporting industrial hemp. Mr. Williamson wishes to educate the Board on the business and financial benefits that allowing legal growth of industrial hemp can provide a locality. Mr. Williamson asks the Board to "say yes" to industrial hemp so that County Business can grow.

Mr. Greg Marston, who listed his subject matter on the delegation sign-up card as industrial hemp, asks everyone in attendance that believes in the Christian faith to please stand so he can share the words of the Lord.

Crystal & Caity Hallinen: Crystal Hallinen, joined by her daughter Caity Hallinen, is present to explain the benefits of industrial hemp, specifically the options for clothing and textile. Ms. Hallinen explains that her daughter has a wish to establish a personal clothing line and their plan is to create it solely from industrial hemp; Ms. Hallinen further urges the Board to support Mr. Marston's resolution.

Steven Flippen: Mr. Flippen suggests to the Board that the industrial hemp resolution is not about the House and Senate bills that have been put before the Governor and awaits his approval; it is about the growth potential that the County can see in the future. Mr. Flippen suggests that the Board is choosing not to take action due to potential political implications so he provides the Board with an alternate resolution to consider.

Presentation – Mary S. Hickman, Executive Director – Commonwealth Regional Council: Ms. Hickman appears before the Board to present an overview of the Commonwealth Regional Council’s FY 2013-2014 Annual Report. Ms. Hickman shares with the Board the many activities and services that the Council provided its members during the year and also brings them up-to-date on successful projects that the Council has provided assistance on since June 2014.

Presentation – Dr. Susan Baker – Crossroads Community Services (CCS): Dr. Baker introduces herself as the Interim Executive Director and provides a brief overview of the services CCS offer. Dr. Baker expresses appreciation for Ms. Simmons’ present service to CCS and for Mr. Simmons’ prior service.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that due to the inclement weather they currently have to repair pot holes. Mrs. Bryant informs of a feasibility study to be completed for the bridge replacement on Rt. 46 at the Nottoway/Brunswick line. Mrs. Bryant states that the guardrail issue brought forward by Supervisor Helen Simmons at the February regular Board meeting is still being studied.

A - March 19, 2015 Virginia Department of Transportation Monthly Report

B – Set Public Hearing – Six-Year Plan: Mrs. Bryant explains to the Board that a public input meeting will be need to be held for the secondary six-year improvement plan and suggests holding it at the April regular Board meeting; the Board is in agreement.

Administrator Roark informs Ms. Bryant of a request from the Town of Crewe to have VDOT include a previously prepared plan for a crosswalk across 460 at Meade Street into their primary road plan.

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board’s regular meeting held on March 12, 2015; minutes of the regular meeting of the Nottoway County School Board held on February 12, 2015 and minutes of a joint board meeting of the Nottoway County School Board and Nottoway County Board of Supervisors held on February 23, 2015; two Budget adjustments and a request for declaration of surplus property:

1 – Budget Adjustment – 619B Sped-Preschool Handicap - \$3,937.00

REVENUES:

3-201-33020-3000-190	619B Sped-Preschool Handicap	<u>\$3,937.00</u>
	(carryover)	<u>\$3,937.00</u>

EXPENDITURES:

4-201-61100-3000-900-800-620	619B Purchased Services	\$3,145.00
4-201-61100-6000-900-800-620	619B Materials & Supplies	<u>792.00</u>
		<u>\$3,937.00</u>

2 – Budget Adjustment – STEM - \$10,000.00

REVENUES:

3-201-24020-0372	STEM	<u>\$10,000.00</u>
	(new award)	<u>\$10,000.00</u>

EXPENDITURES:

4-201-61100-1620-300-100-605	Supplemental Salary	\$ 9,289.36
4-201-61100-2100-300-100-605	FICA	<u>710.64</u>
		<u>\$10,000.00</u>

Supervisor Vaughn moves to approve the two School budget adjustments. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Request to dispose of or sell at auction a mobile unit at Nottoway Intermediate School near the playground area that has been declared as surplus; proceeds would be returned to the School System: Supervisor Helen Simmons moves to authorize the sale of the surplus mobile unit with proceeds to be returned to the School System; this will be handled outside of normal School hours. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for March

Regional Jail Report & Juvenile Detention Center: January 2015 Piedmont Regional Jail Transportation Report, December 2014 Jurisdiction Billing Report, January 2015 Jurisdiction Report, January 2015 Piedmont Regional Jail revenue report (a second report includes County billing)

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Office of Financial Responsibility Programs & Data Management: A review has been completed of the financial test submitted by Nottoway County to demonstrate financial assurance for the closure and post-closure care costs associated with the Nottoway County Landfill; documents were approved and no further information will be required at this time

B - February 2015 Solid Waste Report; average of 48.92 tons of waste per day received

C – Letter – Draper Aden Associates – Leonard Ford, Jr., Environmental Services Division: providing results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 73 completed on 01-20-2015.

D – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: acknowledging receipt and review of the 2014 Annual Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 – Detection Monitoring Program; technical content of the submission, with one amendment of a typographical error, meets the reporting requirements

Fort Pickett Redevelopment Authority: Administrator Roark reports that a purchase order has been issued for the roof repairs on two buildings.

Planning Commission Report: Administrator Roark reports the Commission met and continues to work on the proposed Zoning Ordinance changes

Resignation: Dr. Gwen Edwards has resigned her appointment to the Southside Virginia Community College (SVCC) Board as she has relocated outside of Nottoway County; Supervisor Vaughn asks for this to be placed back on the agenda for the April regular Board meeting.

Appointment: Supervisor Vaughn moves to appoint Lafayette Dickens, of Blackstone, to the Nottoway County Community Planning Management Team. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks to have industrial hemp placed back on the agenda for the night's meeting and asks the Board if anyone has any suggestions to provide some form of action for consideration. Supervisor Gary Simmons moves to send a letter to Governor McAuliffe supporting the legislation allowing the cultivation of industrial hemp as part of a university managed research program. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark requests for the Board to set the annual dog confinement period; Supervisor Vaughn moves to set the confinement period for April 01, 2015 through May 31, 2015. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Health Department – Local Agreement: Providing the Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2015; Supervisor Helen Simmons moves to approve the Statement of Agreement. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Letter – Nottoway County Department of Social Services – Christopher R. Spain, MPA, Director: Providing notification of the resignation of Erika Jackson-Quarles from the local Board; a new appointment is needed.

Appointment – STEPS Board of Directors: STEPS, Inc. CEO Sharron Harrup recently requested that the Board appoint a member to fulfill the required “Tripartite Board of Directors”; each of the six member jurisdictions will be responsible for appointing one member to represent their respective county on the Board. Supervisor Vaughn moves to appoint Supervisor Helen Simmons to the Board. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Appointment: Workforce Investment Board: The Board was recently notified that additional appointment of a business member is needed. Supervisor Helen Simmons moves to appoint Mrs. Mary Tisdale to the Workforce Investment Board. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Sheriff Parrish asks the Board to strongly consider his request, along with other Departments’, for increased salaries and health insurance contributions for County employees; states his office has lost three employees in the last seven months due to the opportunity for higher salary and better benefits.

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$407.00

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$407.00</u>
	(VML Ins. Proceeds – ice damage)	<u>\$407.00</u>
<u>EXPENDITURES:</u>		
4-100-31020-5408	Vehicle Supplies	<u>\$407.00</u>
		<u>\$407.00</u>

2 – Budget Adjustment – County Administration - \$911.85

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$911.85</u>
	(VML Ins. Proceeds – ice damage)	<u>\$911.85</u>
<u>EXPENDITURES:</u>		
4-100-12010-5408	Vehicle Supplies	<u>\$911.85</u>
		<u>\$911.85</u>

3 – Budget Adjustment – Sheriff - \$29.97

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$29.97</u>
	(Vendor refund)	<u>\$29.97</u>
<u>EXPENDITURES:</u>		
4-100-31020-3004	Repairs & Maintenance	<u>\$29.97</u>
		<u>\$29.97</u>

4 – Erroneous Assessment: Refund ITS manufacturing, Inc. \$59.38 for a business license that was purchased but not required

Vice Chairman Simmons moved to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Blackstone Volunteer Fire Department Incident Report for February 2015

2 – Notice – Dominion VA Power: Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file an application or petition pursuant to § 56-585.1 A 4 of the Code of Virginia

3 – Letter – Southern Virginia Higher Education Center: providing notification that research indicates that federal and state monies are available to establish and operate a regional bus transit system; would like to schedule a time to brief the Board on the project

4 – Letter – UAV Pro, Inc. – Jennifer L. Hardy, Office Manager: expressing appreciation for the excellent customer service and kindness shown by the Nottoway County Landfill staff

5 – Minutes:

Minutes of the Nottoway County Planning Commission meeting held on October 14, 2014

Minutes of the Piedmont Regional Jail Board meeting held on January 28, 2015

Minutes of the Old Dominion RC&D Council meeting held on December 15, 2014

Minutes of the Old Dominion Resource Conservation and Development Council Executive Committee Meeting held on February 04, 2015

6 – Letter – Virginia Department of Environmental Quality – Bettina Sullivan, Project Manager, Environmental Impact Review and Long-Range Priorities: Docket Number P15-6-000, Dominion Transmission, Inc.: Atlantic Coast Pipeline; FERC Notice of Intent to Prepare an Environmental Impact Statement, Request for Comments on Environmental Issues, and Notice of Public Scoping Meetings

7 – Notices – Dominion VA Power: Application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia Case No. PUE-2015-00022, for approval and certification of the proposed Remington Solar Facility pursuant to §§ 56-580 D and 56-46.1 of the Code of Virginia, and for approval of a rate adjustment clause under § 56-585.1 A 6 of the Code of Virginia Case No. PUE-2015-00006, application of Virginia Electric and Power Company for approval of a Pilot and Experimental Rate, Designated Rider DCS, to enable customer purchase of distributed solar generation pursuant to § 56-234 B of the Code of Virginia Case No. PUE-2015-00005

8 – Nottoway Sheriff's Office partial activity report for February, 2015

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period February 2015

2 – Animal Control Officer's Report: Report period February 2015

3 - Erosion and Sedimentation Report: Report Period February 2015

4 – Letter – Nottoway County Commissioner of the Revenue – Irving J. Arnold, Sr. Master: Requesting the Board appropriate \$2,813.98 in additional funding to cover a bill from Business Data of Virginia, Inc.; this is an annual bill for a service that links the Department of Motor Vehicles files and values for vehicles so the County can tax personal property accordingly. Administrator Roark informs that there appears to be an adequate overage in the Salary budget lines that can accommodate paying this bill without any additional funding; if the Board authorizes the transfer of those funds from salaries to the appropriate budgetary expenditure line. Supervisor Vaughn moves to authorize any necessary fund transfer from the Commissioner of the Revenue salary budget line to pay the Business Data bill. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

5 – Letter – Virginia Department of Behavioral Health and Developmental Services (DBHDS) Virginia Center for Behavioral Rehabilitation (VCBR) – Jason H. Wilson, Facility Director: Providing an update on a recent request from the County for DBHDS to assume all costs associated with the housing of individuals committed to the custody of VCBR at Piedmont Regional Jail (PRJ) when those individuals were charged with or convicted of criminal conduct; DBHDS and VCBR are unable to assume the costs associated with housing individuals at PRJ.

Administrator Roark asks for authorization to forward a letter to the County’s legislative representatives seeking their assistance with this matter; the Board gives approval.

6 – Nottoway County E-911 sign installation report

7 – Letter – Nottoway County Sheriff’s Office – Larry J. Parrish, Sheriff: Providing notification that his office has taken out of service a 2009 Ford Crown Victoria (VIN# 3098) that is inoperable due to mechanical problems; the School Bus Shop does not want the vehicle due to its mechanical condition. Administrator Roark asks for authorization to sell the vehicle for salvage to ABC Recycling in Kenbridge; Supervisor Helen Simmons moves to authorize the disposal at ABC Recycling. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the Board with information on the recently completed and implemented Nottoway County Geographic Information System (GIS); Timmons has created a digital environment for online viewing of the County tax parcels using satellite and topographic imagery. Public access to the site can be gained at <http://nottowaygis.timmons.com/> or www.nottoway.org and click on “Geographic Information Systems

Letter – Town of Crewe – Phil Miskovic, Councilman: Seeking comment from the Board on the possibility of holding a formal “refresher course” on the Freedom of Information Act (FOIA) for governing bodies and staffs of each of the three towns, the Board of Supervisors, the School Board and their relevant staff, all Constitutional Officers and the public if desired. It is the consensus of the Board to participate.

Administrator Roark provides the Board with information relating to a grant application being filed by Piedmont Soil and Water Conservation District to study septic practices near the Flat/Nibbs Creek watershed; clarifies that offering a letter of support also includes a \$550 contribution. Supervisor Vaughn moves to offer their support, which includes a financial contribution. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

8 – Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Vaughn moves to enter into Closed Session under § 2.2-3711 A 3 - Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body and § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community of the Code of Virginia. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 8:31 p.m.

The Board returned to open session at 9:07 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Helen Simmons moves to authorize Administrator Roark to proceed with the matter that was discussed in Closed Session. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 9:09 p.m. until 6:00 p.m. on Monday, March 30, 2015 in the Health Department Conference Room.

Chairman Clerk

March 30, 2015

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON MONDAY, THE 30TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation.

Chairman Bowen stated the purpose of this meeting was to receive the report of the Budget Committee on their proposed budget for the fiscal year beginning July, 1 2015.

Supervisor Vaughn reads aloud the Budget Committee's recommendations for the Budget proposed for Fiscal Year Beginning July 1, 2015.

The proposed budget for FY 2015-2016 totals \$34,297,562; to fund this budget will require no increase in the Nottoway County Tax Rates but is requiring use of \$400,000 from the General Fund Balance to avoid this. The tax rates and levies are proposed to remain as follows:

\$0.47 per hundred (100) - Real Estate Tax rate (to include Mobile homes)
\$3.75 per hundred (100) - Personal Property Tax rate
\$1.35 per hundred (100) – Machinery & Tools
\$2.35 per hundred (100) – Vehicles-Handicapped Equipped
\$1.00 per hundred (100) - Aircraft
\$1.00 per hundred (100) – Emergency Service Volunteer

The Committee recommends tax relief for qualifying vehicles under the Personal Property Tax Relief Act at 60%.

The Committee wishes to clarify that there were a number of budget requests for inclusion in the Budget proposed for Fiscal Year Beginning July 1, 2014 brought forth by agencies that are not currently funded; the Committee was not able to honor those funding requests.

The proposed budget for Fiscal Year 2015-2016 includes an additional \$125,000 for the School System, making the total local contribution to the Schools \$4,596,518. The School proposes to use the funding increase to increase the Schools' contribution towards the employee health insurance premiums and provide a 1.5% salary increase and single step increase for all employees.

The proposed FY2016 Budget also includes a 2% salary increase for all County employees and a \$200 increase in the employer contribution of health insurance. Supervisor Gary Simmons suggests that a 2% raise for County employees is not enough and that an additional increase in the health insurance contribution is needed.

Administrator Roark reviews the Revenue and Expenditures of the Proposed Budget.

Chairman Bowen raises awareness about the \$1,000 supplement that was promised to all full-time County employees a few years back but was never given. Supervisor Vaughn clarified that there are only two methods available to deliver on that; pull additional funding from the General Fund balance or a tax increase.

Chairman Bowen asks about the request from County emergency services agencies. Supervisor Vaughn states that decal funding is maxed out in availability and again there were only the same two options available for additional funding.

Supervisor Gary Simmons questions whether there was the possibility of receipt of interest revenue during FY16 from the land sale for FASTC. Administrator Roark implies that if any were available it would be very minimal due to extremely low interest rates.

Chairman Bowen asks the Board if they think the \$125,000 additional local funding for the Schools was acceptable. Both Supervisor Gary Simmons and Supervisor Helen Simmons agree that it is not enough. Supervisor Gary Simmons further expresses his thoughts on the possibility of not providing an increase of the health insurance contribution but instead give all employees an equivocal raise, up to \$2,000,000; this benefits all employees not just those participating in health insurance.

Supervisor Vaughn declares that across all Nottoway districts, people aren't making \$50,000 yet they would be the ones paying for any increase. Supervisor Vaughn continues by saying that the School is important but so is law enforcement; also the State mandated services have become more expensive as well.

Chairman Bowen expressed his desire to increase the employer health insurance contribution beyond the \$200 already proposed as well as some form of increased funding the Emergency Services training. Chairman Bowen asked Administrator Roark to provide an estimate of expected cost involved with an additional \$500 increase in the health insurance contribution. Administrator Roark explains that such a figure would be impossible to determine without knowing how many would participate in insurance; suggests going from the recommended \$200 increase to \$700 increase could cost an approximate \$20,000. Supervisor Simpson reminded members of the importance of the dangerous work county law enforcement officers' deal with every day.

With the wide ranging remarks asking for increases in different areas, Supervisor Vaughn notes that this was a problem when a deviation is made from the budget committee's recommendation. The budget committee had previously discussed all these issues and came up with their best recommendation based on available resources.

Following a discussion by all Board members, Supervisor Vaughn moved to advertise the proposed FY2016 Budget for a public hearing on April 16, 2015, as presented with the addition of a \$10,000 training contribution for Emergency Services and an additional \$500, per employee, contribution towards health insurance estimated at \$30,000. The amendment includes taking the additional \$40,000 funding from the General Fund balance. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board took a recess at 7:32 p.m. for dinner. The Board reconvened at 7:45 p.m.

March 30, 2015

Administrator Roark provided the Board with a letter from the Town of Blackstone. A general discussion was held resulting in an invitation to the Blackstone Town Council to attend a dinner meeting with the Board at Slaw's Restaurant on Wednesday, April 08, 2015 at 6:30 p.m.

There being no further business to come before the board, Chairman Bowen adjourned the meeting until April 8, 2015, at 6:00 p.m. at Slaw's Restaurant.

_____ Chairman _____ Clerk

April 8, 2015

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE SLAW'S RESTAURANT, ON WEDNESDAY, THE 08TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

ABSENT: PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 6:30 p.m.

Chairman Bowen provided the invocation.

Chairman Bowen stated the purpose of this meeting was to discuss items of mutual interest with the Mayor and Town Council of the Town of Blackstone.

Chairman Bowen recesses the meeting at 6:31p.m. for dinner.

Chairman Bowen reconvenes the meeting 7:07 p.m.

Blackstone Mayor Billy Coleburn thanked the Board for the opportunity to share this meal and have this meeting and maintain open communication between each other.

Chairman Bowen assured the Town Council that the County has no intentions to purposefully market property or solicit industry outside the Blackstone Corporate limits. Chairman Bowen asks the Blackstone representatives what they see as potential concerns.

Mayor Coleburn clarifies that there is not a current problem at hand with the sewer capacity; it is the potential problem. There are historically deeded usage limitations that are what pose the potential conflict.

Town Manager Phillip Vanoorbeeck explains the history of the military usage of the Town's wastewater treatment plant (WWTP) and further explains the sewer capacity and the potential issues for expansion. Manager Vanoorbeeck provides the Board with a design capacity analysis for the unit processes at the Town's WWTP to determine if the WWTP can handle more than the 2.0 MGD design capacity cost effectively and at what estimated cost. It has been determined that the military usage is extremely lower than their allowance, allowing plenty of unused capacity if they are willing to transfer a portion of their deeded allotment back to the Town for use. Manager Vanoorbeeck provides an alternative by replacing two pumps at a cost of \$140,000 which would allow for a minimum usage addition.

Mayor Coleburn suggests for the County and Town, individually or jointly, to seek Governor McAuliffe's assistance in having the capacity usage transferred from the Military back to the Town for use elsewhere. Supervisor Vaughn suggests seeking assistance from all of the County's legislators; not just the Governor. Councilman Sam Moncure suggests approaching the military initially and provide them with a contingency plan to secure the sewage capacity.

Chairman Bowen asks the Town, in its present condition, can the sewer capacity usage accommodate a potential hotel/restaurant with approximately 20,000 to 30,000 gallons of use per day. Manager Vanoorbeeck explains this would put the town dangerously close to its maximum capacity. Manager Vanoorbeeck suggests that both Bodies agree to implement Department of Environmental Quality (DEQ) paperwork to begin the process to seek legal expansion of the WWTP to accommodate potential growth.

Councilman Eric Nash urges that the Town is really in a position that they have to seek input from DEQ on a possible capacity expansion; suggests this will be necessary in the near future and there is no reason to delay.

Administrator Roark reminds the Town that a few years back, Engineers from the State Department were told by then Town Manager Larry Palmore that there would be no problem with water/sewer for the proposed FASTC project; there has been no mention to him by the Town, since, that there would be a problem.

Assistant County Administrator John Prosis informs everyone that he has made contact with representatives from the Tobacco Commission to inform that the County and Town may submit a late application for funding to assist with a potential water/sewer upgrade; funding has historically been awarded for such projects. Assistant Administrator Prosis does clarify that with approval of funding from the Tobacco Commission, a 10% funding match is required.

Mayor Coleburn asks his Council what their position is so the County can have an answer for immediate marketing. Councilman Moncure urges that the Council, while the project interest the County has is good for the County and Town, must always and first consider the Town citizens and the Town's potential future needs. Councilman Eric Nash implies that he would morally never deny the County municipal water and/or sewer and that any hotel, or similar project, is beneficial no matter where it is located and that he feels that the capacity issue is the sole issue. Manager Vanoorbeeck reminds everyone that the Town is obligated to new customers if they are located within the corporate limits; there is a mandate for connection. Manager Vanoorbeeck suggests that the County consider agreeing to a mandate for any LRA industry to connect to the municipal water and sewer; as a nice gesture.

Councilman Nash asks the Board if the County is willing to provide funding towards the \$140,000 pump replacement fee should the Tobacco Commission application be denied.

It is the consensus of both Bodies to have Town Manager Vanoorbeeck start proceedings with DEQ, have Mayor Coleburn draft letters to Legislators, the Ft. Pickett Base Commander and Adjutant General, and have Assistant Administrator Prosis begin work on a funding application to the Tobacco Commission.

Supervisor Vaughn moves to proceed with the Tobacco Commission application for a potential water and sewer upgrade for the Town of Blackstone. The Town gave its approval for participation with the joint application. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Council President Barbara Thompson expresses appreciation for the night's joint meeting.

There being no further business to come before the Board, Chairman Bowen adjourns the meeting at 8:12 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

April 16, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Public Hearing – VDOT – 6 Year Plan
 - 2- Public Hearing – Proposed Budget 2015-16
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Notice – VDOT Hearings on HB2 Process
 - B- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Monthly Report

		B- Inspection Report
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Appointment - Social Services Board – District 3
		2- Appointment – Southside VA Community College Board
		3- Lease – Cell Tower
G-	NEW BUSINESS:	1- Letter – Norfolk Southern Railroad
		2- Appointments – Literacy Program
		3- Letter – Commissioner of the Revenue
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Barbara L. Senger, Treasurer
		4- Irving J. Arnold, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – Library - \$695.00
		2- Erroneous Assessment – Paulett - \$6.38
		3- Erroneous Assessment – Southern States - \$106.31
		4- Erroneous Assessment – Woodson – \$35.25
		5- Erroneous Assessment – Jones - \$29.29
J-	INFORMATION ITEMS:	1- Notice – Extension Service
		2- Newsletter BAI Software
		3- Notice – Dominion VA Power

K- COUNTY ADMINISTRATOR:

- 4- Minutes
- 5- Sheriff's Report
- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- VEPGA – Assessment
- 5- Delinquent Tax Statement - \$1,120.
- 6- Resolution Piedmont Regional Jail
- 7- Fire Programs Funds – Appropriation & Distribution
- 8- Letter – Comm. of Revenue Office
- 9- Closed Session - §2.2-3711-A-3 – Disposition of Publicly Owned Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



April 16, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation.

The minutes of the March 19, 2015 regular Board meeting, the March 30, 2015 adjourned meeting, and the April 08, 2015 adjourned meeting were presented. Supervisor Vaughn moved to adopt the March 19, 2015 minutes, March 30, 2015 minutes, and April 08, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Jeff Abernathy – 292 VoTech Road, Jetersville: Mr. Abernathy is present to express concern about the County Building Official and his seemingly excessive abuse of the County vehicle; as well as Supervisor Simpson’s implied disrespect for the County’s educators. Mr. Abernathy suggests that all of Nottoway’s teachers perform their job because they indeed love their job; that doesn’t suggest that they shouldn’t be aptly compensated for it.

Public Hearing -Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2015/2016 through 2020/2021 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2015/2016

VDOT Representative and Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan. The proposed plan includes two new projects utilizing the rural rustic method; Rt. 664 (Dusty Road) and Rt. 656 (Friend Road).

Chairman Bowen asks if there is anyone present wishing to speak, either for or against, the proposed Six-Year Plan; there is no one present wishing to speak.

Supervisor Vaughn moves to approve the Secondary Six-Year Improvement Plan for Fiscal Years 2015/2016 through 2020/2021 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2015/2016 as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Public Hearing – Proposed Budget 2015-2016: Public Hearing on the Budget proposed for the Fiscal Year ending June 30, 2016

Administrator Roark reads aloud the details of the proposed Budget, totaling \$34,337,562; the proposed budget includes no tax increase but is requiring the use of \$440,000 from the General Fund balance.

Chairman Bowen asks if there is anyone present to comment on the Proposed Budget for Fiscal Year ending June 30, 2016;

Kathy Harris, 273 Knotty Mill Lane, Crewe: - Nottoway educator; suggests the School employees are not being taken care of

Annette Brown, 4242 Robertson Road, Blackstone: 32 year Nottoway educator; supports higher pay for the teachers

Anne Smith, 223 Beachcliff Road, Blackstone: Nottoway Educator; states she understands the position of the Board but suggests they should seek new ways to make the revenue stream better; advises not letting emotion provoke their decisions

Lloyd Page, 385 Cedar Hill Road, Blackstone: Nottoway Educator; suggests other plans for increasing the County's contribution for the School to include taking more funding from the General Fund Balance

Bob Horn, 306 E. Maryland Avenue, Crewe: School Board Member Horn suggests for the Board to consider following the precedence of the School Board and recite the Pledge of Allegiance to our flag. Mr. Horn urges that for a locality to grow economically it must focus on education. Mr. Horn says that the School System will suffer from the loss of high quality educators without an increase in the School's local contribution

Natasha Abernathy, 303 E. Tennessee Avenue, Crewe: Citizen Abernathy urges the children will be the ones to suffer without adequate funding for the Schools

Jennifer Madon, 109 E. Tennessee Avenue, Crewe: Transportation employee; reminds the Board that with experience should come comparable pay

Crystal Hallinen, 307 Levi Road, Green Bay: Citizen Hallinen states she is speaking on behalf of long time Nottoway educator Lisa Marston, provides a series of questions for the Board to answer

Kate Harris, 2725 Cumberland Road, Farmville: Nottoway Middle School Science educator and former Nottoway County student; suggests the health insurance rates and non-competitive salaries are the main problem facing the educators

Cindy Ott, 448 Watson Road, Farmville: Nottoway educator; suggests providing assistance with the health insurance would be a great help to School staff

April Thompson-Stokes 2000 Sunnyside Road, Crewe: Citizen Thompson-Stokes wishes to offer her support for the educators

Wally Hurt, Hungarytown Road: School Board member Hurt suggests the School will find a way to issue their employees the Governor granted 1.5% raise

Debbie Robertson, 209 Oak Street, Burkeville: Transportation employee; suggests the School employees are worth higher pay and they love the children of this County

Cricket Cawley, 1045 The Falls Road, Crewe: Transportation employee; states the bus drivers are well deserving of higher pay

David Daulton, 802 Sixth Street, Victoria: Nottoway Middle School educator since 2003; states the insufficient health insurance benefits are what affects him the most

Jackie Hawkes, 4534 Old Shore Road, Blackstone: School Board member Hawkes asks the Board to reconsider the proposed funding urging that success starts with education

Amelia Woodall, 13152 Farmville Road, Meherrin: 9 year Nottoway educator; states the excessive health insurance expense is challenging for her

Bill Outlaw, 4141 W. Courthouse Road, Crewe: Citizen Outlaw is present to advocate for the Sheriff's Office; reports that a Nottoway Deputy is the lowest paid graduate coming out of our regional training academy and urges that experience matters when considering compensation, Mr. Outlaw further states that the Deputies have the most dangerous position in the County and suggests the County should pay 100% of their individual health insurance premium, be given a minimum 3% salary increase and be awarded step increases. Mr. Outlaw lastly suggests the Deputies be awarded a \$1000 merit increase upon successful completion of the training academy.

Yvonne Wilson, 3556 E. Courthouse Road, Crewe: Citizen Wilson urges the Board to strongly consider education as a primary focus when considering future funding

Lindsey Page, 385 Cedar Hill Road, Blackstone: Citizen Page (and spouse of Nottoway educator Lloyd Page) supports more funding for our law enforcement but suggests that due to recent increases in school related violence/deaths educators are putting their lives at risk when performing their jobs

Michelle Graham, 720 Old Schoolhouse Road, Burkeville: Nottoway Sheriff's Office employee; supports increased funding for the sheriff's office, implies the Department is likely to lose a fourth deputy soon if no increase in health insurance contributions is offered

Jeff Abernathy, 292 Vo Tech Road, Jetersville: Citizen Abernathy simply states that the Board needs to take care of the children

Supervisor Helen Simmons: thanks everyone for coming and wishes to clarify that it was her understanding that the vote they made in support of the Budget Committee recommendations was for all employees (school included) not just the "County" employees, further exclaiming that School employees are County employees

Vice Chairman Simmons: suggests that he was of the same understanding as Mrs. Simmons, clarifies that he would not have voted in support the Committee recommendations otherwise

Supervisor Vaughn: Supervisor Vaughn informs the Board members that there are realistically only two ways the County can fund the entire School Budget request; take additional funding from the General Fund balance or raise taxes

Supervisor Simpson wishes to clarify that he has always had the best interest of this County's students in mind and the recent negative portrayals of his character are inaccurate.

Administrator Roark informs the Board that upon Treasurer Senger's retirement, effective January 01, 2016, the County will be required to complete an exit audit and there is no funding in the proposed budget for this information was just obtained.

Chairman Bowen urges the Board to work on Economic Development and other resources to increase revenue for the County to avoid constantly having to burden the taxpayers. Chairman Bowen responds to School Board member Horn's suggestion that the Board begin each meeting by Pledging Allegiance to our Flag. Chairman Bowen states that to him a pledge is just that, a pledge forever, and that he also doesn't believe in silent prayer in the Schools' so the varying of opinions between each Board is evident.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the Rt. 606 pipeline construction project is currently in progress and should be completed in May 2015.

A – Letter – Virginia Department of Transportation – Robert H. Cary, P.E., L.S., District Engineer: Providing notice of an upcoming public hearing to give citizens the opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2016-2021 Six-Year Improvement Program, including highway, rail and public transportation initiatives.

B – April 16, 2015 Virginia Department of Transportation monthly report

Economic Development Committee: Administrator Roark states there is a meeting scheduled for Thursday, April 23, 2015

Regional Jail Report & Juvenile Detention Center: February 2015 Piedmont Regional Jail Transportation Report, January/February 2015 Jurisdiction Billing Report, February 2015 Piedmont Regional Jail revenue report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, February 2015 Piedmont Regional Juvenile Detention Center Utilization Report, January 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Administrator Roark explains a proposed Resolution he presented to the Board at the beginning of the meeting. The Jail Board would like to purchase a 33 acre parcel adjoining the current Jail property; an independent appraisal resulted in a value of \$95,000 while a sales proposal was provided at \$133,000. The Jail Board is seeking support from the participating localities clarifying that this purchase is not for immediate expansion but for future expansion. Administrator Roark explains that the Jail presently has adequate funding to complete this purchase.

Supervisor Vaughn moved to approve the resolution supporting the purchase of the property by the Piedmont Regional Jail Board utilizing funding from the Piedmont Regional Juvenile Detention Center. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Landfill: Administrator Roark gave the Landfill report

A - March 2015 Solid Waste Report; average of 66.98 tons of waste per day received

B – Letter – Virginia Department of Environmental Quality – Mal Lafoon, Jr., Solid Waste Inspector: Providing results of the Nottoway County Landfill – SWP304 – unannounced inspection performed on March 25, 2015; no apparent violations were found during the inspection

LRA: Administrator Roark states that the two roofs that he sought approval to replace have been completed

Planning Commission: Administrator Roark reports that the Commission met and reviewed proposed amendments to the zoning ordinance/map and will hold a public hearing at their next meeting

Appointment - Nottoway County Department of Social Services: An appointment is required to fill the position left vacant by the resignation of Erika Quarles-Jackson. Supervisor Helen Simmons moves to appoint Jacqueline Downs, 151 Downs Lane, to the Nottoway County Department of Social Services Board. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Appointment - Southside Virginia Community College (SVCC) Board: An appointment is required to fill the vacant position left by the resignation of Dr. Gwen Edwards. Supervisor Simpson wishes to table any appointment until the May regular meeting

Lease – Cell Tower: Crown Castle (tenant) has suggested amendments to their current site lease prior to execution of a renewed lease – requesting the lease be amended by replacing “four (4)” with “eleven (11)”; thereby adding seven (7) additional five (5)-year Extension Terms to the Agreement beyond the Original Term, and extending its total term to February 28, 2067, unless sooner terminated as provided in the Agreement

Administrator Roark needs authorization to sign and execute the Crown Castle lease as amended. Supervisor Helen Simmons moves to approve the Crown Castle cell tower lease, as presented with the amendments. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Letter – Norfolk Southern Corporation – Marc Hoecker, Director, Eastern Region, Strategic Planning: Norfolk Southern is considering an abandonment of 0.7 mile of rail line between Milepost N 133.4 and Milepost N 134.1 in Nottoway County; seeking comment on how such an abandonment would interact with the County’s long range plans

Supervisor Simpson moves to send a letter of endorsement to Norfolk Southern Corporation for the planned abandonment. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Letter - Nottoway County Literacy Program – Robin Sapp, Director: Providing annual nominations for the Nottoway County Literacy Program Board of Directors as follows:

I. Nominations for reappointment to the Board for an additional two (2) year term:

1. Kathleen Buschbell
2. Ruby Royall
3. Carol Sartor
4. Pat Inge
5. Diana Drinkwater

II. Nomination to fill one vacant seat:

1. Terry Royall

III. Nomination for appointment as an alternate Board Member

1. Yvonne Wilson
2. Nancy Pierce

Supervisor Gary Simmons moves to reappoint/appoint Nottoway County Literacy Program Board of Directors members as presented by the Literacy Director. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Letter – Nottoway County Commissioner of the Revenue – Irving J. Arnold, Sr., Master: Commissioner Arnold is announcing his retirement, effective May 01, 2015 after 25 years of service; Deputy Commissioner Christy Hudson will serve as interim until the Circuit Court Judge approves an appointment to complete the term.

Supervisor Vaughn moves to authorize Administrator Roark to notify the Circuit Court Judge of the vacancy and wait for his appointment. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark announces that Commissioner Arnold recently suffered a medical emergency but is home and recovering.

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Library - \$695.00

REVENUES:

3-100-18990-0990	Library - Miscellaneous	<u>\$695.00</u>
	(Endowment Contribution)	<u>\$695.00</u>

EXPENDITURES:

4-100-73010-7001	Miscellaneous	<u>\$695.00</u>
		<u>\$695.00</u>

2 – Erroneous Assessment: Refund Florence Paulett \$6.38 for an erroneous personal property assessment for tax year 2014; amount to be credit to her 2015 taxes

3 – Erroneous Assessment: Refund Southern States Cooperative Tax Department \$106.31 for an erroneous personal property assessment for tax year 2014; amount to be credited to their 2015 taxes

4 – Erroneous Assessment: Refund Leslie Woodson \$35.25 for an erroneous personal property assessment for tax year 2014; amount to be credited to his 2015 taxes

5 – Erroneous Assessment: Refund Herbert & Becky Jones \$29.29 for an erroneous personal property assessment for tax year 2014

Supervisor Simpson moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Notice: Virginia Cooperative Extension will hold a town hall meeting with Dr. Ed. Jones, Director of Virginia Cooperative Extension; this will be an open forum to discuss local needs and how VCE can help meet them – May 07, 2015 at 6:00 p.m. at the Robert Russa Moton Museum, Farmville, VA

2 – BAI Municipal Software newsletter

3 – Notices – Dominion VA Power: Notice of application of Virginia Electric and Power Company to revise its fuel factor pursuant to § 56-249.6 of the Code of Virginia CASE NO. PUE-2015-00022, Notice of application of Virginia Electric and Power Company for a 2015 biennial review of the rates, terms, and conditions for the provision of generation, distribution and transmission services pursuant to § 56-585.1 A of the Code of Virginia Case No. PUE-2015-00027

4 – Minutes:

Minutes of the Nottoway Community Planning Management Team meeting held on January 26, 2015

Minutes of the Nottoway County Board of Zoning Appeals meeting held on February 02, 2015

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on February 24, 2015

Minutes of the Piedmont Court Services Piedmont Community Criminal Justice Board meeting held on September 24, 2014

Minutes of the Piedmont Regional Jail Board meeting held on February 25, 2015

Minute of the Piedmont Regional Juvenile Detention Center Commission meeting held on January 28, 2015

5 – Nottoway Sheriff's Office partial activity report for March 2015

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period March 2015

2 – Animal Control Officer's Report: Report period March 2015; 2014 Annual Report

3 - Erosion and Sedimentation Report: Report Period March 2015

4 - Memorandum – Virginia Energy Purchasing Governmental Association (VEPGA) – Joe Lerch, Secretary/Treasurer: Providing the 2015-16 assessment to cover the legal, consulting and administrative costs anticipated by VEPGA during the fiscal year; the assessment is \$78.00

Supervisor Helen Simmons moves to pay the \$78 fee assessed by VEPGA. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

5 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$1,120.00. Supervisor Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 – Resolution – Piedmont Regional Jail: Asking for authorization to apply to the Virginia Department of Corrections for approval of a Jail Planning Study to complete construction of an Intake/Booking area; low expense project with no additional beds; the Jail is requesting only 50% reimbursement of the eligible cost of the project

Supervisor Vaughn moves to approve the Piedmont Regional Jail resolution supporting the submission of the Jail Planning Study. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

7 - Appropriation – Department of Fire Programs funding: Administrator Roark informs the County is in receipt of the Fiscal Year 2015 Department of Fire Programs funding and needs to be appropriated; \$25,608.00. Administrator Roark further explains that in the past the funding has been distributed equally between the Blackstone, Burkeville, and Crewe Volunteer Fire Departments. Supervisor Simpson moves to appropriate the FY2015 Department of Fire Programs funding and distribute equally between the three Fire Departments. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

8 – Letter – Commissioner of the Revenue – Christy Hudson, Master Deputy
Commissioner: requesting the County issue Mrs. Hudson a check for a refund issued to the County for a pre-paid and recently discontinued water delivery service totaling \$18.22; the Office staff paid for the service with personal funds. Vice Chairman Simmons moves to approve the payment of \$18.22 to Mrs. Hudson. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks Administrator Roark to have the Personnel Committee look into the citizen complaint made during delegations from the public.

9 - Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Vice Chairman Simmons moves to enter into Closed Session under § 2.2-3711 A 3 - Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body of the Code of Virginia. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 8:58 p.m.

The Board returned to open session at 9:20 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Administrator Roark informs that he advertised the sale of the property at 106 E. Maryland Avenue, Crewe, and there were a total of 3 bids received; the highest bid was submitted by George G. Toth, III and Phillip Tabor for \$25,500. Supervisor Helen Simmons moves to advertise the sale for public hearing at the next regular Board meeting. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs that he received correspondence from the General Services Administration stating their appreciation of the County’s acceptance of the Department of State proposal to purchase 724.14 acres, known as LRA parcel 9, \$4,650,000 and encourages proceeding with the advertised public hearing for the sale. Administrator Roark further informs that the Officer’s Club parking lot construction project has been approved for \$83,936 and the fence demolition project has been approved for \$23,245. This makes the total parcel purchase of the LRA property to the Department of State \$4,757,181.00.

Supervisor Helen Simmons moves to advertise the sale of the Pickett Park property, as Administrator Roark has just described, to be held at the next regular Board meeting. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Vice Chairman Simmons expresses hope that the Budget Committee can reconvene and reconsider the proposed School funding for FY16 and further hopes something additional can be provided for the Sheriff’s Office.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 9:25 p.m. until 4:00 p.m. on Thursday, April 23, 2015 in the Health Department Conference Room.

_____	Chairman	_____	Clerk
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April 23, 2015

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 23RD DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the meeting to order at 4:00 p.m.

Chairman Bowen provided the invocation.

Chairman Bowen states the purpose of the meeting is to consider adoption of the Budget and Setting of the Levy for Fiscal Year ending June 30, 2016.

Budget Committee Chairman Supervisor Vaughn reads aloud the Budget Committee recommendations after reconvening to consider all citizen comments from the public hearing held on April 16, 2015.

Administrator Roark provides the Board with pertinent information relating to employee perks that the School Board allows their employees that the County employees do not receive such as Spring Break and 100% employer paid VRS Group Life Insurance; the Courthouse employees have to pay a portion of their life insurance contribution.

Following a brief discussion Vice Chairman Simmons moves to adopt the Budget as originally presented with an amendment to include \$100,000 additional funding for the School to be taken from the General Fund Balance; making the total approved FY16 Budget 34,437,562 and making the total funding being taken from the General Fund Balance \$555,000. The motion was defeated with the vote as follows:

S.C. Vaughn	No
C.A. Simpson	No
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	No

Chairman Bowen states that he would like to see the Board accept the Budget Committee recommendation to make every employee's increased contribution towards their health insurance \$200, School staff included, and for the County to begin paying 100% of the Courthouse employees VRS Group Life Insurance premiums as the Schools' currently do; making all employees equal. Supervisor Vaughn makes a motion mimicking Chairman Bowen's recommendations. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

April 23, 2015

Supervisor Vaughn moves to adopt the Fiscal Year 2016 Budget as amended and set the levies as advertised. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Supervisor Vaughn recommends that both the Board of Supervisor and the School Board form a review committee to seek more viable options for employee health insurance and look into what the surrounding localities are offering the employees.

Administrator Roark informs that the final Environmental Impact Study for the FAST-C project has been completed and is available for review at the Blackstone Public Library.

Administrator Roark seeks authorization to proceed with the fence removal/replacement project and the Officer's Club parking lot construction project that was presented to them at the April regular Board meeting. Vice Chairman Simmons moves to authorize Administrator Roark to proceed with the fence and parking lot projects as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs the Board that the Department of State has requested that the County seek abandonment of Garnett, Armistead, and W. Parade Avenue in Pickett Park in preparation for the transfer of the property to them. Administrator Roark seeks authorization to advertise the proposed road abandonments for public hearing at the May regular Board meeting. Supervisor Vaughn moves to advertise the abandonments for public hearing. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

There being no further business to come before the Board, Chairman Bowen adjourns the meeting at 5:00 p.m. until Thursday, May 07, 2015 at 5:00 p.m. in the Health Department Conference Room to hold the public hearing on the proposed sale of the LRA property to the Department of State.

Chairman

Clerk

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 07TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 239TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the meeting to order at 4:00 p.m.

Chairman Bowen provided the invocation.

Chairman Bowen stated the purpose of this meeting was to hold a public hearing on the possible sale of 724.14 acres located in Pickett Park.

Public Hearing: To consider the sale of 724.14 acres to the General Services Administration for a negotiated price of \$4,757,181.

Chairman Bowen asks if there is anyone present wishing to speak in favor of, or against, the proposed sale; there is no one in attendance wishing to speak.

Courier Record Editor Billy Coleburn asks if the Board has been made aware of how and when the Department of State will complete the sale. Administrator Roark explains that it is expected to be one lump sum payment and within six weeks of all approved and signed documents being executed.

Supervisor Vaughn moves to approve the sale of 724.14 acres to the General Services Administration for a negotiated price of \$4,757,181. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark explains that County Attorney Preston Williams has reviewed the sale documents that were provided to the Board at this meeting and states they are acceptable to proceed with the sale. Administrator Roark needs the Board to authorize him and Chairman Bowen to sign all necessary documents to execute the sale of the property. Supervisor Helen Simmons moves to authorize. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark asks the Board for authority to put out a Request for Proposal for the County's Health and Dental Insurance renewal. Vice Chairman Simmons moves to authorize the RFP for the County's insurance renewal. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark explains that County Attorney Preston Williams has prepared the deed for the transfer of property to Southside Virginia Community College (SVCC), located in Pickett Park, and the Board needs to authorize the execution of the deed. Supervisor Helen Simmons moves to authorize the execution of the deed to SVCC. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark explains that the Town of Crewe is applying for a Forestry and Open Space grant and would like a letter of endorsement from the County. Vice Chairman Simmons moves to forward a letter of endorsement for the Town of Crewe's application. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs the Board that the Town of Blackstone is ready to proceed with its planned sidewalk project on Nottoway Avenue and that while the County has approved funding for the project due to part of it being outside of the Corporate Limits, it is not ideal for two agencies to be managing the same project. Administrator Roark asks the Board for authority to allow the Town of Blackstone to manage the entire project, to include the County portion. Supervisor Vaughn moves to allow the Town of Blackstone to manage the entire sidewalk project. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark wishes to clarify some information that has led to speculation of its accuracy recently; he presented the file of one random transportation employee and that is the information that was used and presented at the last Board meeting.

Chairman Bowen informs the Board of a recent interaction between himself and Nottoway Schools' Superintendent Dr. Daniel Grounard that turned into an unpleasant encounter. Chairman Bowen asks for the Board's support in requesting the School Board formally reprimand Dr. Grounard for his unprofessional and seemingly intentional defiant behavior.

Supervisor Vaughn asks for Chairman Bowen to allow an appointed Committee of the Board to have a meeting with the Superintendent and a Committee of the School Board and discuss this issue, among others that have recently surfaced. The Board is in agreement and Administrator Roark will schedule this meeting at the discretion of the Board of Supervisors' Committee.

Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Helen Simmons moves to enter into Closed Session under Section 2.2-3711A (3) Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 4:32 p.m.

The Board returned to open session at 4:49 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Vice Chairman Simmons moves to authorize Administrator Roark to carry out instructions as discussed in Closed Session. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark asks the Board to convey their wishes on attending an upcoming devising session scheduled by the Department of State; does the entire Board wish to attend thereby making this a public meeting, allowing media, or just a Committee of the Board, decreasing the possibility of media attendance. It is the Board's consensus for only Chairman Bowen and Vice Chairman Simmons to attend.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 4:56 p.m.

_____ Clerk _____ Chairman



Nottoway County
Board of Supervisors

A G E N D A

May 21, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Mrs. Jerri Morton – 100 Mile Yard Sale
 - 2- Public Hearing – Abandonment of Three Roads – Pickett Park
 - 3- Public Hearing – Woodson Irby – Special Exception Permit
 - 4- Public Hearing – Sale of Public Property
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report

		A- Monthly Report
		B- Groundwater Monitoring
		C- Gas Monitoring
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-
G-	NEW BUSINESS:	1- Distribution of Decal Receipts
		2- DCJS Grant – \$751.00
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Barbara L. Senger, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – Sheriff - \$213.40
		2- Budget Adjustment – Commonwealth Attorney - \$375.03
		3- Budget Adjustment – LRA - \$236,000.00
J-	INFORMATION ITEMS:	1- Blackstone Fire Department Report
		2- Letter – VML/VACo Finance
		3- Order – Judge Cella
		4- Letter – Sen. Ruff
		5- Notice – VA Power
		6- Letter – Piedmont Soil & Water District
		7- Sheriff's Report

K- COUNTY ADMINISTRATOR:

- 8- 911 Sign Maintenance
- 9- Minutes
- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Letter – Bright & Associates
- 5- Member Agreement – VML Insurance Pool
- 6- 4 For Life – FY 15
- 7- VA Growth Alliance
- 8- Lease – Bowling Center

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen
Mr. Simmons
Mr. Vaughn
Mrs. Simmons
Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:





Nottoway County
Board of Supervisors

A G E N D A

June 18, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Nottoway Literacy Program Annual Report
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Nottoway Avenue Sidewalk
 - B- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Waste Report
 - 7- Fort Pickett Redevelopment Authority
 - 8- Planning Commission Report - Mr. Roark

- | | |
|--|---|
| F- UNFINISHED BUSINESS: | 1- Budget Committee Report |
| G- NEW BUSINESS: | 1- Appropriation – 2015-16 Budget |
| | 2- Bids on Surplus Classroom |
| H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS: | 1- Jane Brown, Clerk |
| | 2- Larry J. Parrish, Sheriff |
| | 3- Barbara L. Senger, Treasurer |
| | 4- Christy Hudson, Commissioner of the Revenue |
| | 5- Terry Royall, Commonwealth Attorney |
| I- CONSENT CALENDAR: | 1- Budget Adjustment – Zoning Appeals Board - \$200 |
| | 2- Budget Adjustment – Sheriff - \$841.83 |
| J- INFORMATION ITEMS: | 1- Workforce Investment Board |
| | 2- Blackstone Fire Department Report |
| | 3- Notice – Auditor of Public Accounts |
| | 4- VML Insurance Renewal |
| | 5- Notice – Dominion VA Power |
| | 6- Surplus Equipment Disposal Sheriff |
| | 7- Information – VA’s Retreat |
| | 8- Minutes |
| | 9- Sheriff’s Report |
| K- COUNTY ADMINISTRATOR: | 1- Building Inspector’s Report |
| | 2- Animal Control Officer’s Report |
| | 3- E & S Report |
| | 4- E-911 Sign Maintenance |

- 5- Surplus Vehicle Sheriff
- 6- Animal Pound Inspection

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:





Nottoway County
Board of Supervisors

A G E N D A

July 16, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/ PRESENTATIONS:**
- 1- Annie Friend – Friend Road – Request For Rural Addition
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Letter – Federal Programs Manager
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Letter – DEQ
 - B- Monthly Waste Report
 - C- Scales Replacement & Compactor Fire

- D- Report – Draper Aden
 - 7- Fort Pickett Redevelopment Authority
 - 8- Planning Commission Report - Mr. Roark
- F- **UNFINISHED BUSINESS:**
 - 1- Hazardous Mitigation Plan – CRC
 - 2- Bids on Surplus Vehicle
- G- **NEW BUSINESS:**
 - 1- Carry-over Committed Funds & Purchase Orders
 - 2- Grant Appropriation – Circuit Court Clerk
 - 3- Records Management System – Circuit Court
- H- **REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Barbara L. Senger, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- **CONSENT CALENDAR:**
 - 1- Erroneous Assessment – Daimler Trust – \$1,695.94
 - 2- Erroneous Assessment – Beverly - \$211.46
 - 3- Erroneous Assessment – Kristensen – \$207.17
- J- **INFORMATION ITEMS:**
 - 1- Letter - DEQ
 - 2- Notice – VA Power

- 3- Letter – Piedmont Hospital
- 4- Notice – Energy Sure
- 5- Letter - RC & D
- 6- Sheriff's Report
- 7- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Del. Tax Report – 6-30-15
- 5- Surplus Vehicle
- 6- Appropriation – Fire Program Funds – \$4,407.00
- 7- Correspondence – Norfolk Southern RR
- 8- VA's Growth Alliance
- 9- Del. Tax Statement
- 10- Joint Land Use Study
- 11- VACo County Officials Summit

CLOSED SESSION – 2.2-3711A-3
Possible Sale of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

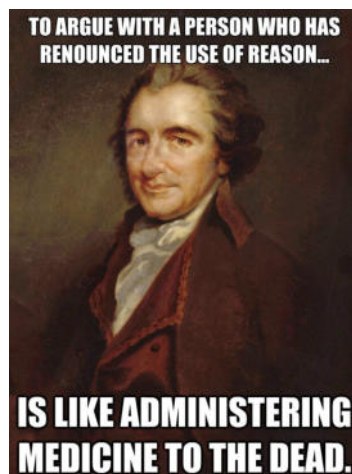
Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



July 16, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation.

The minutes of the June 18, 2015 regular Board meeting were presented. Supervisor Vaughn moved to adopt the June 18, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott is present to reflect with the Board on the changes within the County over the last year and since adoption of the Fiscal Year 2015 budget.

Greg Marston: Mr. Marston expresses appreciation for his recent appointment to the Southside Workforce Investment Board. Mr. Marston is present to reiterate to the Board the need for a large scale joint water supply; urges the Board to get serious about the subject matter and initiate communications with Lunenburg County representatives.

Presentation: Annie Friend, resident of 1390 Friend Road, Rt. 656, located off of Rt. 612, Old Richmond Road, is present to ask the Board for their consideration to ask the Virginia Department of Transportation to take an extension of Friend Road into the Secondary Road System. Ms. Friend explains the deteriorating condition of the road as the basis for her request.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the second round of primary mowing will soon begin, secondary mowing is near completion, and there is no update on the reduced speed limit study on Rt. 49. Mrs. Bryant provides an update on the Mount Gazarine request for signage to assist with entering/exiting their Church property.

Vice Chairman Simmons asks if VDOT can relocate the end state maintenance signage in the Crewe Industrial Park so as to extend their maintenance of the road; cites this is necessary due to the expansion of industry. Mrs. Bryant explains this subject matter is already being reviewed by VDOT. Supervisor Helen Simmons asks for an update on the request for guardrails on Little Creek Road after completion of the bridge replacement. Mrs. Bryant informs that the area no longer qualifies for guardrails and installing them has the potential to pose a hazard.

July 16, 2015

A – Letter – Virginia Department of Transportation – H. Wade Chenault, Jr., Federal Programs Manager, Local Assistance Division: Providing notification that the Commonwealth Transportation Board approved allocations for the Fiscal Year 2016 Transportation Alternative Program; next deadline for applications is November 1, 2015

B - July 17, 2015 Virginia Department of Transportation monthly report

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board's regular meeting held on July 09, 2015; minutes of the regular meeting of the Nottoway County School Board held on June 04, 2015, one Budget adjustment as follows:

1 – Budget Adjustment – CIG (new grant award for 15-16) - \$6,921.00

REVENUES:

3-201-33084-0144	CIG (new grant award for 15-16)	<u>\$6,921.00</u>
		<u>\$6,921.00</u>

EXPENDITURES:

4-201-61310-3000-900-800-601	Purchased Services	\$1,650.00
4-201-61310-6030-900-800-601	Instructional Materials	<u>5,271.00</u>
		<u>\$6,921.00</u>

Vice Chairman Simmons moves to approve the School Budget adjustment. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for July

Regional Jail Report & Juvenile Detention Center: May 2015 Piedmont Regional Jail Transportation Report, April/May 2015 Jurisdiction Billing Report, May 2015 Piedmont Regional Jail Revenue Report, Nottoway County Expenditure Summary for Piedmont Regional Jail and Piedmont Regional Juvenile Detention Center for Fiscal Year 2015, Report of Jurisdiction Inmate Days for Fiscal Year 2015

Landfill: Administrator Roark gave the Landfill report

A – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the 2014 Annual Report for the Nottoway County Sanitary Landfill – Closed Area, SWP 304 Assessment Monitoring Program; determined that the technical content of the submission as amended meets the reporting requirements of 9 VAC 20-81-250.E.2.a.(1)

B - June 2015 Solid Waste Report; average of 64.94 tons of waste per day received

C – Scales replacement & Compactor Fire: Administrator Roark provides details on a recent equipment fire at the Landfill; the Compactor was damaged and repairs have been started. Administrator Roark informs the Board that the State inspector is requiring the County to replace the weigh scales currently in use at the Landfill; Moore Scale Service is developing a plan/price for the scale replacements. Supervisor Vaughn moves to authorize Administrator Roark to proceed with the scale replacement at the Landfill. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

D – Letter – Draper Aden Associates (to Virginia Department of Environmental Quality) – Leonard Ford, Jr., Environmental Services Division: Providing results of the Nottoway County Sanitary Landfill (closed facility) Groundwater Monitoring Program Sampling Event 43 [06-08-15]

Fort Pickett Redevelopment Authority: Administrator Roark reports on recent developments on the implementation of the FASTC project; Hansel Phelps has been secured to being phase I of the project and phase II has been put out for bid.

Administrator Roark informs the Board of a LRA tenant that is being displaced as a result of the sale of the Pickett property to the Federal Government and he has expressed interest in purchasing some original furniture at a cost of \$290. Supervisor Helen Simmons moves to allow the sale of the furniture to the tenant at a cost of \$290. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Planning Commission Report: Administrator Roark reports there was no meeting scheduled for July

Memorandum – Commonwealth Regional Council (CRC) – Mary S. Hickman, Executive Director: Providing notification that the CRC has been awarded grant funding from the Federal Emergency Management Agency (FEMA) to undertake an update of the CRC's Regional Hazard Mitigation Plan – in June 2015 the Board chose to participate in the update with CRC and their required portion of the match is \$2,609 (this includes the Non-Member Participation Fee of 25% plus the required match if other non-members choose to participate – if any of the other non-members choose not to participate, then this figure could be higher)

Supervisor Vaughn moves to participate in the regional hazard mitigation plan update with the Commonwealth Regional Council, authorize Administrator Roark to sign the confirmation of intent to participate, and approve payment of the County's portion of the required match. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Bids – Surplus vehicle: Administrator Roark provides the Board with the bid results from the solicitation of sealed bids for the sale of a 2002 Ford Explorer, VIN# 2767. The bids received are as follows:

- 1 – Steven A Holman, Jr., Crewe - \$620
- 2 – Brenda Holman - \$567

Supervisor Simpson moves to accept the highest bid from Steven Holman, Jr. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark provides the list of committed funds from purchase orders as well as committed funds for carryovers for the Fiscal Year ending June 30, 2015 for the Board's review. Supervisor Helen Simmons moves to approve the committed funds from purchase orders and committed funds for carryovers for the Fiscal Year ending June 30, 2015 as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR THE LIST OF COMMITTED FUNDS
FROM PURCHASE ORDERS AND CARRYOVER FUNDS
FOR FISCAL YEAR ENDING JUNE 30, 2015)

Letter – Jane L. Brown, Clerk – Nottoway Circuit Court: Ms. Brown provides notification that her office has been awarded a grant in the amount of \$23,486 from the Library of Virginia for the purpose of restoration of records maintained by her office; requesting the funds be placed in her budget upon receipt

Supervisor Vaughn moves to appropriate the \$23,486 Library of Virginia grant funding to the Circuit Court Clerk's budget. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Letter – Robert L. Smith, Director, Department of Judicial Information Technology – Supreme Court of Virginia: Acknowledging receipt of a request from Nottoway Circuit Court Clerk Jane Brown to implement a Records Management System and Case Imaging for her court; the cost will be \$14,500 for the first year and \$7,000 annual maintenance after the first year

Administrator Roark explains that Clerk Brown will be able to pay for the first year costs out of fiscal year 2015 savings and her existing budgeted maintenance funds will cover the future maintenance costs. Supervisor Simpson moves to authorize the implementation of the Supreme Court takeover of records management and case imaging for the Circuit Court. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Daimler Trust, c/o Mercedes-Benz Financial Services \$1,695.94 for an erroneous personal property assessment for tax year 2014

2 – Erroneous Assessment: Refund Carolyn Jefferson Beverly \$211.46 for an erroneous personal property assessment for tax years 2012 and 2013

3 – Erroneous Assessment: Refund Kaitlyn Nicole Kristensen \$207.17 for an erroneous personal property assessment for tax year 2014

Vice Chairman Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Department of Environmental Quality – Leah R. Revelle, Water Permit Write Senior: Providing public notice of pending permit action for reissuance of VPDES Permit No. VA0090131 Tyson Foods, Inc. – Crewe Feed mill; Nottoway County, Virginia

2 – Notices – Dominion VA Power: Notice of Virginia Electric and Power Company of intent to file applications or petitions pursuant to §56-585.1 A 5 of the Code of Virginia – Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider-R, Bear Garden Generating Station for the rate year commencing April 1 2016 Case No. PUE-2015-00059, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider W, Warren County Power Station Case No. PUE-2015-00061

3 – Letter – Piedmont Geriatric Hospital – Steve Herrick, Ph.D., MSHA: Their application for status as a Nursing Facility (Nursing Home) has been put on hold until further review can be completed on the standards for accreditation

4 – Notice - EnergySure: Announcing that their EnergySure Coalition website is live

5 – Financial Close Out statement of Old Dominion Resource Conservation & Development

6 – Nottoway Sheriff's Office partial activity report for June 2015

7 – Minutes:

Minutes of the Piedmont Regional Jail Board meeting held on May 27, 2015

Minutes of the Nottoway Community Policy Management Team meeting held on May 18, 2015

Minutes of the Nottoway County Public Library Board of Trustees meeting held on March 18, 2015

Minutes of the Nottoway County Public Library Board of Trustees meeting held on April 15, 2015

Minutes of the Nottoway County Public Library Board of Trustees meeting held on May 20, 2015

Minutes of the Virginia’s Growth Alliance meeting held on May 14, 2015

Administrator Roark presents the following correspondence:

Administrator Roark presents the Board with the proposals received for the renewal of the County’s health insurance benefits; Aetna has proposed a 2.6% overall plan reduction which is the best proposal received. Aetna has purchased Coventry Healthcare, the County’s current provider. Supervisor Vaughn moves to authorize Administrator Roark to proceed with renewing the County’s health insurance benefits with Aetna. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs the Board of the announcement that the H.E.L.P. Organization will be providing services under grant funding provided by the emergency food and shelter program.

Administrator Roark informs the Board of a plan by the Sheriff to upgrade/update the Central Dispatch with renovations to the existing office space and the purchase of new dispatch consoles being provided by the Watson Company at an expense of \$41,637.79; adequate funding is in the E911 Fund. Supervisor Vaughn moves to authorize the execution of the Sheriff’s plan and purchase the necessary equipment with an appropriation from the E911 Fund. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

1 - Building Inspector’s Report: Report period June 2015

2 – Animal Control Officer’s Report: Report period June 2015; pictures of renovations being performed at the Animal Pound have been provided

3 - Erosion and Sedimentation Report: Report Period June 2015

4 - Delinquent Tax Report: Administrator Roark informs the Board that Treasurer Barbara Senger has provided the delinquent tax list for tax year 2014 as required by State Code. Vice Chairman Simmons moves to advertise the list showing those delinquencies as were actual June 30, 2015. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

5 – Letter - Nottoway County Sheriff’s Office – Larry J. Parrish, Sheriff: Providing notification that his office has taken out of service a 2006 Ford Crown Victoria (VIN# 5439) that is inoperable due to mechanical problems; the School Bus Shop has expressed interest in this vehicle. Supervisor Vaughn moves to authorize the transfer of the surplus vehicle from the Sheriff’s Office to the School’s Bus Shop. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 - Appropriation – Department of Fire Programs funding: \$4,407 additional Fire Programs funding has been received but Administrator Roark asks the Board to take no action on this until more information can be obtained as to why additional funding was received.

7 – Correspondence – Norfolk Southern Corporation: Notification of plans by Norfolk Southern Railway Company (NSR) to request authority from the Surface Transportation Board (STB) to abandon the segment of rail line between Milepost N 133.4 and Milepost N. 134.1, a distance of 0.70 mile located in Nottoway County

8 – Virginia’s Growth Alliance (VGA): Vice Chairman Simmons reports that the VGA has the lack of a grocery store in three localities it serves, to include the Towns of Crewe/Burkeville, as number three on its priority list of projects

9 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$753.00. Supervisor Helen Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

10 – Joint Land Use Study: Administrator Roark informs on communications between the Federal Government (OEA) and Assistant County Administrator John Prosis concerning the possibility for a planning study on the area land use impact related to the potential growth of Ft. Pickett; it is the recommendation from OEA that the localities follow any recommendations as a result of the land use study. Administrator Roark clarifies that participation requires a match and that a representative will be meeting with the Board in August.

11 – Virginia Association of Counties (VACo) will hold all seven of its steering committee meetings on Friday, August 14, in conjunction with the VACo’s County Officials’ Summit scheduled for August 13-14 at the Richmond Marriott West; Chairman Bowen and Vice Chairman Simmons will attend their respective Committee meetings

12 - Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Helen Simmons moves to enter into Closed Session under § 2.2-3711 A 3 - Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body of the Code of Virginia. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 8:06 p.m.

The Board returned to open session at 9:17 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S W Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Simmons moves to authorize Administrator Roark to proceed with the items discussed in closed session as instructed. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Vice Chairman Simmons presents the Board with a letter from a Board member of the Crewe-Burkeville Chamber of Commerce asking for the Board to waive the County building permit fee for a project they are completing at Hagburg Park – constructing a small bridge over a gully/ditch. Supervisor Vaughn moves to require a building permit for the bridge project being completed at Hagburg Park by the Crewe-Burkeville Chamber of Commerce but waive the permit fee. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 9:26 p.m.

Chairman Clerk



Nottoway County
Board of Supervisors

A G E N D A

August 20, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Amber Levofsky – Joint Land Use Study
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report
 - A- Groundwater Monitoring
 - B- Monthly Waste Report
 - C- Inspection Report
 - D- Well Abandonment Report – DEQ

		E- Letter – DEQ
		7- Fort Pickett Redevelopment Authority
		8- Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1- Fire Programs Fund - \$4,407.00
G-	NEW BUSINESS:	1- Appropriation - \$1,297.00 to Special Welfare Fund
		2- Refund – Building Permit Fee
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Barbara L. Senger, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Budget Adjustment – USDA Grant/Loan – \$40,000.
		2- Erroneous Assessment – Duncan-Staylor - \$251.62
		3- Erroneous Assessment – Graham - \$159.04
		4- Budget Adjustment- Sheriff - \$269.07
		5- Erroneous Assessment – Chandler - \$434.28
J-	INFORMATION ITEMS:	1- Letter – Spring Hill Church
		2- Notice – Columbia Gas
		3- Letter – Secretary Jones
		4- Blackstone F.D. Report
		5- Notice – VA Power

6- VML Notice

7- Minutes

8- Notice – VA Power

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Victim Witness Program

5- Workforce Investment Act Agreement

CLOSED SESSION – 2.2-3711A- 1 & 3
Personnel

Possible Sale / Purchase of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



Those who want to reap the benefits
of this Great Nation must bear the
fatigue of supporting it.

Thomas Paine



Nottoway County
Board of Supervisors

A G E N D A

September 17, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Public Hearing – Jackie C. Eason –
Special Exception Permit
 - 2- Public Hearing – Brotherz N Armz MC
Special Exception Permit
 - 3- Public Hearing – Workforce
Development Area Consortium
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Revenue Sharing Program
 - B- Revenue Sharing Project Schedule
 - 2- School Board
 - 3- Health Department – Alex P. Samuel,
MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile
Detention Center
 - 6- Landfill Report

		A- Proposal – Moore Scale Co.
		B- Financial Assurance Documents
		C- Gas Monitoring
		D- Letter – DEQ
		E- Letter – DEQ
		F- Monthly Waste Report
		G- Letter – Draper Aden
	7-	Fort Pickett Redevelopment Authority
	8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-
G-	NEW BUSINESS:	1- Resignation – Nicole Martin – Social Services Board
		2- Purchase Property at Piedmont Regional Jail
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1- Jane Brown, Clerk
		2- Larry J. Parrish, Sheriff
		3- Barbara L. Senger, Treasurer
		4- Christy Hudson, Commissioner of the Revenue
		5- Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1- Erroneous Assessment – Thompson – \$41.12
		2- Erroneous Assessment – Denitto – \$1,529.04

J- INFORMATION ITEMS:

- 1- Letter – Behavioral Health & Development Services
- 2- Notice – Dominion VA Power
- 3- Letter – VACo
- 4- Sheriff's Report
- 5- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Home Tour – 4-30-2016
- 5- Voting Credentials – VACo
- 6- Letter – Dept. of Army
- 7- USDA – Application for Sheriff's Vehicles
- 8- EDC – Marketing & Tourism Committee
- 9- Sign Maintenance
- 10- VA's Growth Alliance

CLOSED SESSION – 2.2-3711A- 3
Possible Sale of Public Property

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



“Only you can control your future.”

Dr. Seuss



Nottoway County
Board of Supervisors

A G E N D A

October 15, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:** Mrs. Deborah Elliott
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Amend Article 2 – Division 3 Rural Residential District by Adding Public Utilities with a Special Exception Permit
 - 2- Dominion VA Power – Special Exception Permit for the Transmission of Electricity
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Abandonment
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee
 - 5- Regional Jail Report & Juvenile Detention Center
 - 6- Landfill Report

- A- Waste Report
- B- Inspection Report
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark
- F- UNFINISHED BUSINESS:**
 - 1- Appointment – Social Services Board
- G- NEW BUSINESS:**
 - 1- Resignation of Mr. Houchins – County Planning Commission
 - 2- Proposed Resolution – Stormwater Regulations
- H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:**
 - 1- Jane Brown, Clerk
 - 2- Larry J. Parrish, Sheriff
 - 3- Barbara L. Senger, Treasurer
 - 4- Christy Hudson, Commissioner of the Revenue
 - 5- Terry Royall, Commonwealth Attorney
- I- CONSENT CALENDAR:**
 - 1- Budget Adjustment – Registrar - \$3,500
 - 2- Budget Adjustment - \$2,486.84 – Social Services
 - 3- Budget Adjustment – Sheriff - \$292.53
 - 4- Budget Adjustment – Library - \$905.00
 - 5- Erroneous Assessment – Phelps – \$1,391.04
- J- INFORMATION ITEMS:**
 - 1- Notice – Service Transportation Board
 - 2- Notice – VA Power

- 3- Sheriff's Report
- 4- Stewardship Virginia
- 5- Notice – Columbia Gas
- 6- Notice – VA Power
- 7- Letter - DBHDS
- 8- Letter – Dept. of Agriculture
- 9- Report – Blackstone Fire Dept.
- 10- Letter - CRC
- 11- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- UGA
- 5- Request for Resolution – Town of Blackstone
- 6- Letter – Southside VA Community College
- 7- Delinquent Tax Collection
- 8- Letter – Auditor of Public Accounts

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



**Peace is not absence of conflict,
it is the ability to handle conflict
by peaceful means.**

Ronald Reagan

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 20TH DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Reverend Pete Smith, Blackstone Presbyterian Church, provided the invocation.

The minutes of the July 16, 2015 regular Board meeting were presented. Supervisor Vaughn moved to adopt the July 16, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott is present to address the Board about a variety of issues that are cause for concern to him.

Greg Marston: Mr. Marston provides an update on the “Hemp Industry; cites hemp breads are in negotiations with wholesale distributors such as Sam’s Club and an update will be provided in the foreseen future. Mr. Marston seeks an update on his suggestion for a joint water study; Chairman Bowen clarifies that the Nottoway County Planning Commission will have this subject on the agenda for its next scheduled meeting.

John Schutt: Mr. Schutt is present to express his concern for the Rt. 723, Lewiston Plank Road, and Highway 460 intersection. Mr. Schutt explains the dangers of this intersection, citing a serious accident every 3-4 months but also mentions the excess of driver error. Mr. Schutt offers possible solutions to the traffic problem at this intersection such as reduced speed signs prior to the intersection, and an increased police presence to encourage obeying the traffic laws.

Presentation – Joint Land Use Study (JLUS) - Amber Levofsky, Project Manager – Office of Economic Adjustment: Ms. Levofsky is present to provide a few details on a proposed Joint Land Use Study; A tool to promote compatible use at and around Fort Pickett. Ms. Levofsky explains that a JLUS is a cooperative planning effort between a military installation and the surrounding Communities. Ms. Levofsky brings with her Major James C. Shaver, Jr. of the Virginia Army National Guard who explains the Guard and Fort Pickett mission with the potential land encroachment of Fort Pickett.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that tree trimming, tree trimming and other contract services are in full force in the County. Mrs. Bryant reports that a study is underway for the Rt. 723 and Hwy. 460 intersection. Administrator Roark informs Mrs. Bryant that it is the Board's wishes, along with representatives from the Towns of Crewe and Burkeville, to initiate a conversation with VDOT concerning the aforementioned intersections, 723 & 460.

Administrator Roark asks Mrs. Bryant to provide an update on the Town of Blackstone project on Sullivan Street; VDOT is willing to accept a right-of-way of 30 feet which is outside of the normal requirement of 40 feet.

A – August 20, 2015 Virginia Department of Transportation monthly report

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board's regular meeting held on August 14, 2015; minutes of the regular meeting of the Nottoway County School Board held on July 09, 2015, one Budget adjustment as follows:

1 – Budget Adjustment – TELL Program (new grant award) - \$6,581.50

REVENUES:

3-201-33020-0261-300	TELL Program (new grant award)	<u>\$6,581.50</u>
		<u>\$6,581.50</u>

EXPENDITURES:

4-201-61100-1620-200-100-631	Supplemental Salary	\$1,393.40
4-201-61100-2100-200-100-631	FICA	106.60
4-201-61100-3000-200-100-631	Purchased Services	<u>5,081.50</u>
		<u>\$6,581.50</u>

Vice Chairman Simmons moves to approve the School Budget adjustment. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Economic Development Committee: Administrator Roark states there is a meeting scheduled for next Thursday, August 27, 2015

Regional Jail Report & Juvenile Detention Center: June 2015 Piedmont Regional Jail Transportation Report, May/June 2015 Jurisdiction Billing Report, June 2015 Piedmont Regional Jail Revenue Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, June 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: Providing results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program; Sampling Event 75: 07-23-15

B - July 2015 Solid Waste Report; average of 61.47 tons of waste per day received

C – Letter – Virginia Department of Environmental Quality – Mal Lafoon, Jr., Solid Waste Inspector: Providing results of the Nottoway County Sanitary Landfill – SWP304 Unannounced Inspection performed on June 22, 2015; during the inspection no apparent violations were observed

D – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Providing notification of receipt and review of the Well Abandonment Report for the Nottoway County Landfill, SWP304, dated April 21, 2015; concerning the abandonment of groundwater wells MW-14, MW-15, MW-16, and MW-17. It has been found that the submission meets the timeframes allowed in the facility’s permit.

E – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging receipt and review of the Table 3.1 Column B Detects Notification for the Nottoway County Sanitary Landfill – Closed Area, SWP 304. It has been determined that the notification meets the 14-day timeframe allowed in the VSWMR.

Fort Pickett Redevelopment Authority: Letter – Department of the Army – James Briggs, Chief, Reserve, Operations & Consolidation Branch: Requesting that Nottoway County provide the Army a list of documents deemed necessary to assist with its required Comprehensive Environmental Response, Compensation, and Liability (CERCLA) review; required to be completed every five years. Administrator Roark reports that the Officer’s Club parking lot project is near completion.

Planning Commission Report: Administrator Roark reports the Commission met and heard a special exception request from Brotherz N Armz motorcycle club to utilize the old Country Inn building under a different use, the Commission heard a proposal for use of property located on Holly Farm Road for a determination on whether a special exception will be required, discussed proposed changes to the County Zoning Ordinance and Map – recommended approval to forward the approved changes to the Board of Supervisors

Supervisor Vaughn moves to approve that a public hearing be held at the Board of Supervisors next regular meeting for the Brotherz N Armz special exception request. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Appropriation – Department of Fire Programs funding: \$4,407 additional Fire Programs funding has been received; this is the 10% withheld from the original disbursement. Authorization is needed for the equal disbursement between the Blackstone, Burkeville, and Crewe Volunteer Fire Departments. Vice Chairman Simmons moves to appropriate the additional Department of Fire Programs funding and the distribution equally among the three fire departments. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Appropriation – Department of Social Services (DSS): Nottoway County Department of Social Services Director Chris Spain is requesting the Board appropriate \$1,297.00 to the DSS Budget from the General Fund; these funds were erroneously withheld from the account of a DSS client and are due to be refunded to him, the funds have been received by Treasurer Senger. Supervisor Vaughn moves to authorize the transfer of \$1,297.00 from the General Fund to the Nottoway County Department of Social Services budget (Special Welfare Account) so as to refund the client. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Letter – James C. Wiley, 8037 Namozine Road, Crewe: Mr. Wiley is requesting a refund of a building permit fee he paid (\$51.00) to perform an electrical upgrade at his residence; Mr. Wiley did not complete the work. Supervisor Helen Simmons moves to refund Mr. Wiley 80% of the building permit fee he paid. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Commonwealth Attorney Royall is present to express her appreciation to the Board for honoring her Budget requests for the fiscal year beginning July 01, 2015.

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – USDA Loan - \$40,000

REVENUES:

3-100-33010-0001	USDA Loan	<u>\$40,000.00</u>
	(Loan funding for Sheriff's vehicles)	<u>\$40,000.00</u>

EXPENDITURES:

4-100-11020-5804	Anticipated General Fund Balance	<u>\$40,000.00</u>
		<u>\$40,000.00</u>

2 – Erroneous Assessment: Refund Ashley Duncan-Staylor \$251.62 for an erroneous personal property assessment for tax year 2014

3 - Erroneous Assessment: Refund Thomas David Graham \$159.04 for erroneous personal property assessments for tax years 2011 and 2012

4 – Budget Adjustment – Sheriff - \$269.07

REVENUES:

3-100-18990-0050	Miscellaneous – Undefined	<u>\$269.97</u>
	(DSS reimbursement for fuel consumption)	<u>\$269.07</u>

EXPENDITURES:

4-100-31020-5408	Vehicle Supplies	<u>\$269.07</u>
		<u>\$269.07</u>

5 – Erroneous Assessment: Refund Mr. Wilson Chandler, Jr. \$434.28 for tax years 2013 and 2014; Mr. Chandler has been approved for a tax relief because of his 100% service connected disability

Supervisor Simpson moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Pastor Travis L.C. Warren – Spring Hill Baptist Church: Expressing appreciation for Chairman Bowen’s attendance at their recent new Edifice Dedication and Consecration Service

2 – Notice: Application of Columbia Gas of Virginia, Inc. for authorization to amend and extend its conservation and ratemaking efficiency plan pursuant to Virginia Code § 56-602 Case No. PUE-2015-00072

3 – Letter – Office of the Governor – Maurice A. Jones, Secretary of Commerce and Trade: Letter to WIB Directors that their request for initial local area designation has been received and accepted by the Governor’s Office and approved by the Virginia Board of Workforce Development; with this designation the Chief Local Elected Officials (CLEO), Local Workforce Development Board and local workforce development system staff assume the responsibilities contained in the WIOA and Virginia Code to act as, or identify, a regional convener for the local workforce system

4 - Blackstone Volunteer Fire Department Incident Report for June 2015 and July 2015

5 – Notices – Dominion VA Power: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider B, Biomass Conversions of the Altavista, Hopewell, and Southampton power stations, for the rate year commencing April 1, 2016 Case No. PUE-2015-00058, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider S, Virginia City Hybrid Energy Center Case No. PUE-2015-00060

6 – Virginia Municipal League (VML) – VML Insurance Programs listing of Gold Star Members for Workers’ Compensation Claims dated 3/1/2015 thru 5/31/2015

7 – Minutes:

Minutes of the Nottoway Community Planning Management Team meeting held on June 22, 2015

Minutes of the Nottoway Community Planning Management Team meeting held on July 27, 2015

Minutes of the South Central Workforce Investment Board Chief Local Elected Officials meeting held on April 24, 2015

Minutes of the South Central Workforce Investment Board meeting held on April 23, 2015

Minutes of the Piedmont Regional Jail Board meeting held on June 24, 2015

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on March 25, 2015

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on June 12, 2015

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on June 17, 2015

8 – Notice: Notice of Virginia Electric and Power Company d/b/a Dominion Virginia Power of intent to file applications or petitions pursuant to § 56-585.1 A 6 of the Code of Virginia

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period July 2015

2 – Animal Control Officer's Report: Report period July 2015

3 - Erosion and Sedimentation Report: Report Period July 2015

4 – Letter – Virginia Department of Criminal Justice Services – Francine C. Ecker, Director: Notification that Nottoway's Victim Witness Program has received renewed grant funding (Grant# 16-C3162VW15); State Special Funds totaling \$50,000.

5 – Workforce Investment Act Agreement: Proposed amended agreement to be executed by the duly authorized elected officials from the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway, and Prince Edward

Supervisor Helen Simmons moves to advertise the Agreement for public hearing at the Board's next regular meeting. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Vaughn moves to enter into Closed Session under § 2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body of the Code of Virginia and § 2.2-3711 A 3 - Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body of the Code of Virginia. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 7:54 p.m.

The Board returned to open session at 9:37 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Helen Simmons moves to authorize Administrator Roark to proceed with hiring a County Planner, to transfer funds in the Sheriff’s Budget from vehicle supplies to salaries to accommodate a \$3,000 salary supplement for six Sheriff’s Deputies and \$2,000 for seven Sheriff’s Deputies, and carry out other actions as discussed in Closed Session. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs that the Virginia Association of Counties Legislative briefing for Region 4 will be held on Tuesday, August 25, 2015 at the Alberta Campus of Southside Virginia Community College; Chairman Bowen, Vice Chairman Simmons and Supervisors Vaughn and Simpson will attend along with Administrator Roark.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 9:26 p.m.

_____	Chairman	_____	Clerk
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September 17, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: GARY L. SIMMONS, VICE CHAIRMAN

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen explains that due to the absence of Vice Chairman Simmons any votes taken at the night's meeting that result in a tie will be a defeated motion.

Reverend Randy Kiel, Eastern United Methodist Charge, provided the invocation.

The minutes of the August 20, 2015 regular Board meeting were presented. Supervisor Vaughn moved to adopt the August 20, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott is again present to address the Board about a variety of issues that are cause of concern for him.

Administrator Roark informs that he received notice today from Congressman Forbes Office that the Government Accountability Office report has been released; the report seems very favorable for the location of the FAST-C to remain at Fort Pickett.

Administrator Roark informs the Board of a few upcoming meetings; representatives from the School Board and Board of Supervisors will meet on September 23, 2015 at 7:00 p.m. at the Officer's Club, there will be a Virginia's Growth Alliance meeting held at the Officer's Club on September 28, 2015 at 7:00 p.m., and there will be a meeting with Department of Transportation representatives at the Burkeville Fire Station on October 07, 2015 at 3:00 p.m.

Public Hearing – Jackie C. Eason – Special Exception Permit: Request to modify a single family dwelling into a duplex; dwelling is located off Rt. 629, Bob White Road in Haytokah District and is owned by Jackie C. Eason. Chairman Bowen asks if there is anyone present wishing to speak either for or against the Eason Special Exception request.

Administrator Roark reports that the Planning Commission heard this request at its last meeting and recommends approval. Supervisor Vaughn moves to approve the Jackie C. Eason special exception request to modify a single family dwelling into a duplex. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Public Hearing – Brotherz N Armz MC – Special Exception Permit: Request to use an existing facility for club meetings, dances, and social events, various fund drives, turkey shoots and rentals by request, on property located off Rt. 460 – West Colonial Trail Highway in Bellefonte District and is owned by Michelle D. Claiborne. Chairman Bowen asks if there is anyone present wishing to speak either for or against the Brotherz N Armz request.

Steve Delaney is the president of the Brotherz N Armz motorcycle club and explains that a large portion of their club, that includes a majority of local citizens, are either Veterans or actively serving in the military; they are on a mission to provide support to the local communities.

Administrator Roark reports that the Planning Commission heard this request at a previous meeting and recommends approval. Supervisor Simpson moves to approve the Brotherz N Armz MC special exception request to use an existing facility for club meetings, dances, and social events, various community fund drives, turkey shoots and rentals by request. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Public Hearing – Workforce Development Area Consortium: Consideration of the proposed agreement between the Counties of Amelia, Brunswick, Buckingham, Charlotte, Cumberland, Halifax, Lunenburg, Mecklenburg, Nottoway and Prince Edward creating the South Central Workforce Development Area Consortium. Chairman Bowen asks if there is anyone present to speak either for or against the proposed Workforce Development Area Consortium.

Administrator Roark explains this is the Workforce Development Area 8 and is funded through Federal Grant funding and governed by two Boards; Chief Local Elected Officials (CLEO) and the Workforce Development Board.

Supervisor Vaughn moves to approve the Workforce Development Area Consortium agreement as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Residency Administrator Crystal Smith is in attendance also and provides an update on VDOT's progress with the transition from summer missions to winter missions. Mrs. Bryant reports that in October the final mowing will be completed, sight distance mowing will continue; Rt. 46 Bridge is in the hands of a consultant to seek the best location for the bridge replacement, a study is ongoing for Rt. 40 and Fort Pickett Main Gate, the Hwy 460 acceleration is completed and open to traffic, the Rt. 460 bridge project will soon gear up. Mrs. Bryant lastly reports on the Rt. 723 and Rt. 460 intersection; a request for a speed reduction has been submitted, median markings and new road signage (stop ahead signs have already been installed) along with rumble strips for the shoulder.

Supervisor Helen Simmons expresses appreciation for the recently installed speed reduction signs at Watsons Wood Road in Crewe.

A – Letter – Julie R. Brown, Director, Local Assistance Division – Virginia Department of Transportation: Providing details, to include submission deadlines, for the FY 2017 Revenue Sharing Program

B – Revised activity schedule for the FY 2017 Revenue Sharing Program for the already approved Town of Blackstone/Nottoway County sidewalk project.

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board’s regular meeting held on September 10, 2015; minutes of the regular meeting of the Nottoway County School Board held on August 13, 2015

Economic Development Committee: Administrator Roark states there is no meeting scheduled for September; Chairman Bowen reports on the last meeting that the Committee held and suggests that it was a well-attended and productive meeting and that communications between the three towns is active and thriving; the Committee expressed no desire for a joint water project with Lunenburg County

Regional Jail Report & Juvenile Detention Center: July 2015 Piedmont Regional Jail Transportation Report, June/July 2015 Jurisdiction Billing Report, July 2015 Piedmont Regional Jail Revenue Reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, July 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Administrator Roark explains that Nottoway County has to pay \$75 per day for its residents that are being placed at Piedmont Regional Juvenile Detention Center; there is an option to enter into an agreement with Irongate, a home monitoring company, to offer electronic monitoring for those juveniles that are eligible at a reduced rate of \$33.75 per day. Following a discussion, Supervisor Vaughn moves to approve entering into an agreement with Irongate for the more financially feasible alternative home monitoring of eligible juveniles. The motion carried as follows: cheaper

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs the Board of an attempt by some members of the Piedmont Regional Jail Board to establish a Regional Jail Authority; analysis has been completed to provide the pros/cons of establishing such an Authority. The Board will review the documents and discuss the matter at a later date.

Landfill: Administrator Roark gave the Landfill report

A – Proposal – Moore Scale Co.: Moore Scale Service of Eastern Virginia, Inc. has provided a proposal for the mandatory scales replacement at the Landfill; \$78,064.00 (to include materials, labor, travel, etc.) with two additional options totaling \$17,094

Supervisor Helen Simmons moves to approve the proposal from Moore Scale Service for the scales replacement as presented with the possibility of negotiating the proposal to reduce some of the expense for water diversion and authorize the transfer of the necessary funds from the General Fund Balance to the Landfill Fund. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

B – Draper Aden Associates – William G. Hase, P.E., Program Engineer I: Providing revised Closure and Post-Closure Cost Estimates for the Nottoway County Landfill; the estimates have been revised from the ones prepared in July 2014 and updated in February 2015. The revisions include the current inflation factor of 1.015 provided by the Department of Environmental Quality

C – Letter – Draper Aden Associates – Jeff Norman, Environmental Services Division: Providing results of the Nottoway County Landfill Gas Monitoring Program Monitoring Event performed on 07-08-15; Facility found to be in compliance with Virginia Solid Waste Management Regulations

D – Letter – Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging the receipt and review of the 1st Quarterly 2015 Sampling Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304 – Detection Monitoring Program; Department’s review has determined the technical content of the submission meets the applicable requirements of the regulations and the Department’s Submission Instructions

E – Letter – Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Acknowledging the receipt and review of the 1st Quarterly 2015 Sampling Report for the Nottoway County Sanitary Landfill – Closed Area, SWP 304 – Assessment Monitoring Program; Department’s review has determined the technical content of the submission meets the applicable requirements of the regulations and the Department’s Submission Instructions

F - August 2015 Solid Waste Report; average of 60.88 tons of waste per day received

G – Letter – Draper Aden Associates (addressed to Department of Environmental Quality) – Jeffrey C. Norman, Environmental Services Division: Providing a response to comments from the Department of Environmental Quality pertaining to the first semi-annual report of groundwater sampling and chemical analysis of 2015 at the closed portion of the Nottoway County Sanitary Landfill

Fort Pickett Redevelopment Authority: Administrator Roark reports that everything is operating fine.

Planning Commission Report: Administrator Roark reports the Commission met and heard the Eason Special Exception request, discussed a proposal from someone wanting to utilize some property in the western part of the County for a potential use that was in violation of the County Zoning Ordinance.

Letter – H. Nicole Martin: Mrs. Martin currently serves as Chairperson of the Nottoway County Department of Social Services Board; she is resigning her position on the Board effective October 31, 2015

Administrator Roark informs that the Department of Social Services term for District 4 representative Lillie Lewis expired August 31, 2015. Ms. Lewis has expressed a desire to be reappointed. Supervisor Vaughn moves to reappoint Ms. Lillie Lewis to the Nottoway County Department of Social Services Board. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Purchase of Property at Piedmont Regional Jail (PRJ): Providing a signed copy of the deed conveying the 33 acres that adjoins the PRJ property to the five participating localities; Amelia, Buckingham, Cumberland, Nottoway and Prince Edward; Administrator Roark explains that one of the six participating localities is not in agreement with the purchase therefore eliminating the ability for the Jail to purchase the property. The other five counties have decided that purchasing this property is a wise business move and have agreed to jointly purchase the property and hold it until such time as it is needed by the Jail; at such time the Jail will purchase the property back from the five counties. The Jail has provided the five participating localities with \$20,000 each to purchase the property with funding from the Piedmont Regional Juvenile Detention Center.

Supervisor Simpson moves to approve the purchase of one fifth of 33 acres adjoining the Jail and further authorize Administrator Roark and County Attorney Preston Williams to sign the deed. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Supervisor Vaughn moves to appropriate the \$20,000 contribution from the Piedmont Regional Juvenile Detention Commission to be used for the joint purchase (with Amelia, Buckingham, Cumberland, and Prince Edward) of the 33 acres adjoining the Jail. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund Linda Thompson \$41.12 for an erroneous real estate assessment for tax year 2014

2 – Erroneous Assessment: Refund Louis Denitto \$1,529.04 for erroneous real estate assessments for tax years 2012, 2013, and 2014; the refund due will be applied to his 2015 taxes

Supervisor Simpson moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Department of Behavioral Health and Developmental Services (DBHDS) (addressed to the Town of Crewe) – Margaret Jones, Deputy Director, Office of Architectural and Engineering Services: Outlining a plan to maintain adequate volume and pressure of water to the DBHDS Nottoway campus during the accomplishment of repairs to the existing elevated water tank

2 – Notice – Dominion VA Power: Application of Virginia Electric and Power Company for approval and certification of the proposed Greenville County Power Station electric generation and related transmission facilities under §56-580 D, 56-265.2 and 56-46.1 of the Code of Virginia and for approval of a rate adjustment clause, designated Rider GV, under §56-585.1 A 6 of the Code of Virginia Case No. PUE-2015-00075

3 – Letter – County Connections newsletter

4 – Nottoway Sheriff's Office partial activity report for August 2015

5 – Minutes:

Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on July 28, 2015

Minutes of the Nottoway County Community Planning Management Team meeting held on July 27, 2015

Minutes of the Nottoway County Planning Commission meeting held on May 19, 2015

Minutes of the Nottoway County Economic Development Committee meeting held on April 23, 2015

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on July 22, 2015

Minutes of the Piedmont Regional Jail Board meeting held on July 22, 2015

Minutes of the Virginia's Growth Alliance meeting held on July 02, 2015

Minutes of the Virginia's Growth Alliance Marketing Committee meeting held on August 21, 2015

Administrator Roark presents the following correspondence:

Administrator Roark informs the Board that he is in the process of scheduling in-house training for the County Administration Staff from Bright & Associates to assist with the IRS reporting requirements of the Affordable Care Act; the funds will come from Data Processing.

1 - Building Inspector's Report: Report period August 2015

2 – Letter – Department of Agriculture and Consumer Services (DACS), Division of Animal and Food Industry Services, Office of Animal Care and Emergency Response – Carolynn Bissett, DVM, MPH, DACVPM, Program Manager, Division of Animal and Food Industry Services: Notice of Violation and Penalty Assessment Case Number: 1511; Cited for violations of the Virginia Administrative Code §2VAC 5-110-40 (A) – third consecutive violation, §2VAC 5-110-50 (A) second consecutive violation, and §2VAC 5-150-120 (4) – third consecutive violation and assessed a total civil penalty of \$750.00; Administrator Roark informs that corrections have been implemented but the penalty is still due.

Supervisor Vaughn moves to authorize Administrator Roark to sign the DACS consent order. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

3 - Erosion and Sedimentation Report: Report Period August 2015

4 – The Blackstone/Nottoway Home Tour has been scheduled for Saturday, April 30, 2016 from 10-6; Tour organizer Meg Cywink of Brunswick County is requesting for authorization to place the Nottoway Courthouse on the tour itinerary as a planned stop for both a tour and restroom stop

Supervisor Helen Simmons moves to ask the Sheriff to seek the Judge's position on the possible inclusion of the Courthouse in the tour; thereby opening the Courthouse to the tour participants. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

5 - Letter – Virginia Association of Counties (VACo) – James D. Campbell, Executive Director: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2015 Annual Business meeting to be held on Tuesday, November 10, 2015

Supervisor Helen Simmons moves to allow Chairman Bowen to hold voting credentials for the VACo Annual meeting; Vice Chairman Gary Simmons will serve as alternate. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

6 – Letter – Department of the Army – James Briggs, Chief, Reserve, Operations & Consolidation Branch: Requesting that Nottoway County provide the Army access to a list of documents deemed necessary to assist with its required Comprehensive Environmental Response, Compensation, and Liability (CERCLA) review; required to be completed every five years.

Supervisor Vaughn moves to authorize Administrator Roark to release the requested LRA documents to the Department of the Army for their CERCLA review. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

7 – United States Department of Agriculture (USDA) will begin its next round of Grant/Loan funding in October; does the Board wish to submit an application for Sheriff's vehicles like has been done the last few cycles. Supervisor Helen Simmons moves to authorize the County Planner to submit an application to the USDA for funding for two Sheriff's vehicles. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

8 – Nottoway County Marketing and Tourism Committee: Administrator Roark explains that this was a subject matter at the last Nottoway County Economic Development Committee meeting; it is the County's option to recommend someone to be a Committee member

9 – Nottoway County E911 address maintenance report

10 – Virginia’s Growth Alliance: Administrator Roark reports on the meeting held on September 03, 2015; informs on upcoming Strategy meetings to be held on October 1, 2015 at Charleys in Farmville and October 2, 2015 at the Corner Kitchen in Blackstone. Administrator Roark also includes information on applications for a Micro Enterprise program which is loan pool program for small businesses; funded through grants.

Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Helen Simmons moves to enter into Closed Session under § 2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body of the Code of Virginia and § 2.2-3711 A 3 - Discussion or consideration of the acquisition of real property for a public purpose, or the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body of the Code of Virginia. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 8:11 p.m.

The Board returned to open session at 8:44 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Helen Simmons moves to authorize Administrator Roark to hire an Administrative Assistant for the County Planner. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Supervisor Simpson moves to rescind the action taken on the Special Exception request for Brotherz N Armz MC. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Supervisor Vaughn moves to approve the special exception request for the Brotherz N Arms MC as presented with the exclusion of allowance to hold a turkey shoot; this requires a separate approval from the County Administrator. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
S.W. Bowen	Yes

Supervisor Helen Simmons informs citizen Sonny Abbott that she received answers to VDOT related questions that he asked at the August Board meeting related to Little Creek Road; she shares this information with everyone.

The Board allows citizen Sonny Abbott to ask a question pertaining to the earlier approved Workforce Investment Consortium agreement; why has Nottoway County never received funds from the Workforce investment Act when this appears to be in violation of the agreement they approved. Administrator Roark provides clarification for Mr. Abbott; citizens of the locality have indeed received aid from the Workforce Investment Board, the local Governments have not.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 8:57 p.m.

_____	Chairman	_____	Clerk
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October 15, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 15TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Reverend Jim Hogg, Restoration Ministries, provided the invocation.

The minutes of the September 17, 2015 regular Board meeting were presented. Supervisor Vaughn moved to adopt the September 17, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Presentation: Mrs. Deborah Elliott presents the Board with the ornament she created, on behalf of the County and the Board, to be placed on the Christmas tree at the Governor's mansion.

Bill Outlaw: Mr. Outlaw is present to urge the Board to adopt the practice of pledging allegiance to our flag at the start of every meeting. Mr. Outlaw informs everyone that Nottoway County is 1 of only 9 Counties that doesn't open their meetings with the Pledge of Allegiance.

Lloyd Page: Mr. Page is present to make suggestions to the Board on more effective Budget preparations and possible ways to increase School funding. Mr. Page attempts to disrepute the Board's reasons behind not increasing School funding each year.

Administrator Roark informs that due to the lack of a quorum at the last Planning Commission meeting, resulting in no recommendation for the Board of Supervisors, the Board will only hear the following two Special Exception requests and hold the necessary public hearings but will take no action until such time as the Planning Commission can hear them and make a recommendation.

Public Hearing: Hearing to consider the amendment of Article 2, Division 3, Rural Residential District (RR) of the Nottoway County Zoning Ordinance by adding Section 2-3-4-11 under the following style:

Uses Permitted by Special Exception – Public Utilities

Chairman Bowen asks if there is anyone present wishing to speak for or against the proposed Zoning Ordinance amendment; there is no one in attendance wishing to speak.

Public Hearing: Request from Dominion VA Power to construct and operate a new substation for the transmission of electricity on property located off Rt. 633 – Lone Pine Road in the Winningham district; the property is zoned Rural Residential (RR) and is owned by Ronald and Kay Baughan

Chairman Bowen asks if there is anyone present wishing to speak for or against the Dominion VA Power special exception request;

Dan Duty, Project Manager with Dominion VA Power is present and explains the project scope.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that the final round of mowing will soon be completed, also the Rt. 607, Rocky Ford Rd, traffic study was completed and it was found there was no justification to reduce the speed limit; statutory 55 will be retained.

Mrs. Bryant introduces Mr. Phillip Frazer. Mrs. Bryant provides the Board with the Intersection Safety Study for the Route 460 and Route 723 intersection. Mrs. Bryant reports that some of the recommended options have already been implemented while others will require contracted services.

A – October 15, 2015 Virginia Department of Transportation maintenance report

B – Notification that the Virginia Department of Transportation is returning property to private ownership per Section 33.2-230 of the Code of Virginia; Nottoway County proposed abandonment of previously discontinued Old Route 460 – aerial sketch is provided for clarification of location

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board's regular meeting held on October 08, 2015; minutes of the regular meeting of the Nottoway County School Board held on September 10, 2015, two Budget adjustments

1 – Budget Adjustment – Medicaid Billing Refunds - \$11,690.85

REVENUES:

3-201-18030-0033-100	Medicaid Billing Refunds	\$11,690.85
		<u>\$11,690.85</u>

EXPENDITURES:

4-201-61100-3003-200-200-100	Medicaid Billing Pur Services	\$11,690.85
		<u>\$11,690.85</u>

2 – Budget Adjustment – Project Hope - \$1,211.17

REVENUES:

3-201-33084-0169	Project Hope	\$1,211.17
	(Balance from 14-15)	<u>\$1,211.17</u>

EXPENDITURES:

4-201-61100-1120-900-700-695	Salary	\$1,118.52
4-201-61100-2100-900-700-695	FICA	92.65
		<u>\$1,211.17</u>

Vice Chairman Gary Simmons moves to approve the two School Budget adjustments.
The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for October

Regional Jail Report & Juvenile Detention Center: August 2015 Piedmont Regional Jail Transportation Report, July/August 2015 Jurisdiction Billing Report, August 2015 Piedmont Regional Jail Revenue Reports, Virginia Department of Juvenile Justice Statewide Detention Facility Population, August 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Letter – Donald L. Hunter CJE, Superintendent – Piedmont Regional Jail: Providing notification that, at the conclusion of reviews by the appointed Monitor, the jail was found to be in substantial compliance with 59 of the 59 Qualitative and Quantitative Outcome Measures as prescribed by the Department of Justice “Settlement Agreement; the Jail is required to maintain substantial compliance with these measure for 18 months from acknowledgement of compliance; the latest compliance requirement will conclude on April 2017; follow up visits have been scheduled for January 2016 and March 2016 to ensure that the Jail continues to maintain its compliance

Analysis of Establishing a Regional Jail Authority: Documents provided for the Board outlining the advantages/disadvantages and pros/cons of establishing such a Authority

Following a discussion by the Board, Vice Chairman Gary Simmons urges the Board to communicate with Lunenburg County and get their position on the Jail, the potential for an Authority, and why they chose to not approve the Jail’s purchase of the adjacent property. Supervisor Vaughn moves to table any action until a later date. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Landfill: Administrator Roark gave the Landfill report

Administrator Roark informs that the new scales have been ordered.

A – September 2015 Solid Waste Report; average of 60.88 tons of waste per day received

B – Letter – Virginia Department of Environmental Quality – Rebecca E. Wright, Environmental Specialist II: Warning Letter as a result of a Nottoway County Sanitary Landfill – SWP 304 Unannounced Inspection performed on September 14, 2015 – possible violations are as follows:

- 1 – A significant amount of exposed waste was observed on the slopes of Cell 4
- 2 – The Landfill had a Cat mid-sized dozer and a landfill compactor available for use at the working face on the day of inspection; the tracks on both bulldozers were observed to have significant wear

Administrator Roark states that corrective measures were taken to cover the waste on Cell 4 immediately and DEQ was sent images to show correction, the tracks of the machines are in the process of being replaced

Fort Pickett Redevelopment Authority: Administrator Roark explains there are a number of large fuel tanks that were located on the property purchased by the Federal Government; they are offering the County the opportunity to take back ownership of the tanks if the County can have them moved; he has contacted a crane company to have the tanks moved.

Planning Commission Report: Administrator Roark, as reported earlier during the public hearings, states the Planning Commission did not have a quorum for its last scheduled meeting

Letter – H. Nicole Martin: Mrs. Martin currently serves as Chairperson of the Nottoway County Department of Social Services Board; she is resigning her position on the Board effective October 31, 2015; Vice Chairman Gary Simmons will present an appointment at the November meeting.

Appointment – Planning Commission: Mr. Rhea Houchins has resigned his position effective immediately; Vice Chairman Gary Simmons will present an appointment at the November meeting.

Proposed Resolution – Stormwater Regulations: Proposed resolution and correspondence from Middlesex County to join forces with them and other localities in support of continuance of each locality’s ability to “Opt Out” of the Virginia Department of Environmental Quality (DEQ) expanded stormwater management program; a Stormwater Stakeholder Advisory Group (SAG) has been formed in attempts to eliminate a locality’s ability to “Opt Out”

Supervisor Simpson moves to adopt the Resolution as presented and forward it to the County’s State legislative delegation along with DEQ. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Treasurer Senger informs the Board she will provide her monthly report to the Board once her office gets the 2015 tax bills mailed out.

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Registrar - \$3,500.00

<u>REVENUES:</u>		
3-100-23060-0010	Registrar/Electoral Board	<u>\$3,500.00</u>
	(Grant funding for new voting equipment)	<u>\$3,500.00</u>

<u>EXPENDITURES:</u>		
4-100-13010-3004	Maintenance Office Equip & Voting	<u>\$3,500.00</u>
		<u>\$3,500.00</u>

2 – Budget Adjustment – Social Services - \$2,486.84

<u>REVENUES:</u>		
3-100-		<u>\$2,486.84</u>
	Child Care Quality Initiative (grant)	<u>\$2,486.84</u>

<u>EXPENDITURES:</u>		
4-100-53020-5710	Child Care Quality Initiative Grant	<u>\$2,486.84</u>
		<u>\$2,486.84</u>

3 – Budget Adjustment – Sheriff - \$292.53

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous – Undefined	<u>\$292.53</u>
	(Refund from COVa for extradition)	<u>\$292.53</u>
<u>EXPENDITURES:</u>		
4-100-31020-5505	Travel – Extradition of Prisoners	<u>\$292.53</u>
		<u>\$292.53</u>

4 – Budget Adjustment – Library - \$905.00

<u>REVENUE:</u>		
3-100-18990-0990	Library – Miscellaneous	<u>\$905.00</u>
	(Memorial donations for Betty Jo Hamilton)	<u>\$905.00</u>
<u>EXPENDITURES:</u>		
4-100-73010-7001	Miscellaneous	<u>\$905.00</u>
		<u>\$905.00</u>

5 – Budget Adjustment – Library - \$200.00

<u>REVENUES:</u>		
3-100-18990-0990	Library – Miscellaneous	<u>\$200.00</u>
	(Memorial donations for Betty Jo Hamilton)	<u>\$200.00</u>
<u>EXPENDITURES:</u>		
4-100-73010-7001	Miscellaneous	<u>\$200.00</u>
		<u>\$200.00</u>

6 – Erroneous Assessment: Correction to erroneous assessment presented for approval at the September Board meeting; the refund approved for Louis Denitto is actually due to Irene G. Phelps (property owner) and the amount should be \$1,391.04 – the refund will still be applied to her 2015 real estate taxes

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Notice - Surface Transportation Board: Providing information relating to a proposed abandonment of 0.70 miles rail line from Milepost N 133.4 to Milepost N 134.1 located in Burkeville

2 – Notices – Dominion VA Power: For approval and certification of the proposed 2016 Solar Projects pursuant to § 56-580 D and § 56-46.1 of the Code of Virginia, and for approval of a rate adjustment clause, designated rider US-2, under § 56-585.1 A 6 of the Code of Virginia: Case No. PUE-2015-00104, Petition of Virginia Electric and Power Company for approval to implement new demand-side management programs and for approval of two updated rate adjustment clauses pursuant to § 56-585.1 A 5 of the Code of Virginia, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the Rate Year commencing September 1, 2016: Case No. PUE-2015-00102

3 – September 2015 Nottoway Sheriff’s Office partial activity report

4 – Notification of the Department of Conservation and Recreation Stewardship Virginia initiative scheduled for April 1 – May 31 and September 1 – October 31

5 – Notice – Columbia Gas: Application of Columbia Gas of Virginia, Inc. for approval of a System Expansion Plan pursuant to Chapter 28 of Title 56 of the Code of Virginia; Case NO. PUE-2015-00056

6 – Notice – Dominion VA Power: Petition of Virginia Electric and Power Company for approval to implement new demand-side management programs and for approval of two updated rate adjustment clauses pursuant to § 56-585.1 A 5 of the Code of Virginia; Case No. PUE-2015-00089

7 – Letter – Virginia Department of Behavioral Health and Development Services – Debra A. Ferguson, Ph.D, Commissioner: Announcing her resignation as Commissioner effective October 25, 2015

8 – Letter – Virginia Department of Agriculture and Consumer Services – Division of Consumer Protection – Office of Plant Industry Services – Keith R. Tignor, Gypsy Moth Suppression Program: Notification of completion and availability of the 2016 Guidelines for Participation – Aerial Treatments for the Virginia Cooperative Gypsy Moth Suppression Program

9 – Blackstone Volunteer Fire Department August 2015 Incident Report

10 – Memorandum – Mary S. Hickman, Executive Director – Commonwealth Regional Council: Providing adjusted amount of local match for Regional Hazard Mitigation Plan update (8 of 9 localities have chosen to participate); \$2,981.61

11 – Minutes:

Minutes of the Nottoway County Planning Council meeting held on April 02, 2015

Minutes of the Piedmont Court Services Piedmont Community Criminal Justice Services Board meeting held on March 25, 2015

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on August 26, 2015

Minutes of the Piedmont Regional Jail Board meeting held on August 26, 2015

Minutes of the Nottoway County Community Planning Management Team meeting held on August 24, 2015

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period September 2015

2 – Animal Control Report: Administrator Roark informs that he has contracted with a local contractor to have the Pound floor painted according to recommendations from the paint Company; also there is presently someone making repairs to the interior Pound doors

3 - Erosion and Sedimentation Report: Report Period September 2015

4 - Virginia's Growth Alliance (VGA): Announcement that Henry County has been named by Governor Terry McAuliffe as Virginia's First Certified Work Ready Community; it is the goal of VGA to have its entire region declared as such. Emporia and Greenville are serving as a pilot for this program in the VGA region

5 – Letter – Philip Vannoorbeeck, Manager – Town of Blackstone: Seeking County support, in the form of a resolution or letter of support, for a Town grant application being submitted for sidewalks and drainage improvements along the perimeter of the Town’s sports complex and Blackstone Primary School; Manager Vannoorbeeck suggests such a show of support from the County can only strengthen the application

Supervisor Simpson moves to forward a letter of support to the town endorsing their grant application. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 – Letter – Peter G. Hunt, Vice President, Finance & Administration – Southside Virginia Community College: Providing permission for the County to have approximately 2.4 acres of timber cut on a parcel that runs from West 10th Street on the South to Butterwood Trail on the north, and west to the Wastewater demonstration field and east to the SVCC Truck Driving Range; they would like the area timbered and all debris removed in order to make way for a lineman training site they plan to have operational in March 2016

Administrator Roark suggests not agreeing to debris removal as the County will not turn a profit but do accept the offer for timbering. Supervisor Helen Simmons moves to have the area timbered but do not agree to the debris removal, and further authorize County Attorney Williams to draw up an agreement between the County and SVCC for the project. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

7 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$1,659.00. Supervisor Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

8 – Letter – Martha S. Mavredes, CPA, Commonwealth of Virginia Auditor of Public Accounts: Providing notification of the recent review of the Commonwealth collections and remittances of the Treasurer, Commissioner of the Revenue, and Sheriff for the year ended June 30, 2015; all Officers were found to be compliant with state laws, regulations, and other procedures relating to the receipt, disbursement, and custody of state funds

Administrator Roark informs the Board of recent correspondence from the Virginia Department of Juvenile Justice (the Virginia Juvenile Community Crime Control Act - VJCCA) seeking the County's assistance by allowing an unpaid intern to work with the Juvenile Community Officer Yvonne Wilson; Administrator Roark asks for the Board's authority. Supervisor Vaughn moves to authorize the allowance of an intern to work with Mrs. Wilson and the VJCCA program and have Mrs. Wilson provide the Board with a report on how the intern provides their services. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark informs the Board of a recent transmittal of funding from the SCAAP (State Criminal Alien Assistance Program) in the amount of \$1,523.00 that needs to be put into the Piedmont Regional Jail (Jail) account; seeks authorization from the Board to make this transfer. Supervisor Helen Simmons moves to authorize Treasurer Senger to transfer the funds from SCAAP into the Jail account. The motion carries as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen informs the Board that he has been invited on October 30, 2015 to the Southside Virginia Community College inauguration of President Al Roberts.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 8:07 p.m.

_____	Chairman	_____	Clerk
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Nottoway County
Board of Supervisors

A G E N D A

November 19, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Joseph Burton – Crossroads Community Services Board
 - 2- Special Exception Permit – Michael M. Welton
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant & Phillip Frazer
 - A- Monthly Report
 - B- Traffic Study – 723/460
 - C- Letter – Dept. of Transportation
 - D- Revenue Sharing Project
 - E- Letter – Ms. Bryant
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

- 5- Regional Jail Report & Juvenile Detention Center
- 6- Landfill Report
 - A- Monthly Report
 - B- Letter – DEQ
 - C- Groundwater Monitoring
 - D- Gas Monitoring
- 7- Fort Pickett Redevelopment Authority
- 8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS:

- 1- Amend Zoning Ordinance to add Public Utilities to RR District
- 2- Special Exception Permit – Dominion VA Power
- 3- Appointment to Social Services Board
- 4- Appointment to Planning Commission

G- NEW BUSINESS:

- 1- Refund – Building Permit - Francisco
- 2- Policy Revision – Conflict of Interest Filing

H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

- 1- Jane Brown, Clerk
- 2- Larry J. Parrish, Sheriff
- 3- Barbara L. Senger, Treasurer
- 4- Christy Hudson, Commissioner of the Revenue
- 5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

- 1- Budget Adjustment – Commonwealth Attorney - \$300.55

- 2- Erroneous Assessment – King - \$138.55
- 3- Erroneous Assessment – Jones - \$52.54
- 4- Erroneous Assessment – Johnson - \$230.17
- 5- Budget Adjustment – Sheriff - \$1,216.50

J- INFORMATION ITEMS:

- 1- Sheriff's Report
- 2- Report – Blackstone Fire Dept.
- 3- Abstract of Votes
- 4- Press Release – Governor's Office
- 5- Notice – Dominion VA Power
- 6- Letter – DEQ
- 7- Notice – Century Link
- 8- State Water Resources Plan
- 9- Letter – Rural CSA
- 10- Minutes

K- COUNTY ADMINISTRATOR:

- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Library Grant - \$200.
- 5- Proposed Resolution – VA's Retreat
- 6- Dept. of Social Services Financial Report
- 7- Report – Road/House Sign Installation
- 8- Delinquent Tax Collection
- 9- DMV – Animal Friendly Plates

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



**We are made wise not by the recollection
of our past, but by the
Responsibility for our future.**

George Bernard Shaw

November 19, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Reverend Celeste Heath, Crenshaw United Methodist Church, provided the invocation.

The minutes of the October 15, 2015 regular Board meeting were presented. Supervisor Vaughn moved to adopt the October 15, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott implies to the Board that questions he has asked the Board have never been answered; although promised to be by Chairman Bowen. Mr. Abbott reminds the Board that he has asked them for more transparent advertising of actual Budget figures at the completion of the Fiscal Year.

Phil Miscovic: Mr. Miscovic is present on behalf of the Council of the Town of Crewe; the Town would like the Board to review the possibility of reducing the current speed limits on Indian Oak Road and Tyler Road when approaching the Corporate Limits; also asks the Board to consider including a cross-walk into the Secondary Six-Year Improvement Plan at the park on Virginia Avenue at Meade Street. Mr. Miscovic is informed that Virginia Avenue is a primary route and cannot be added to the Secondary Six-Year Plan.

Presentation – Crossroads Community Services Board (CSB): Administrator Roark informs that the CSB representative is not able to attend the meeting and plans to be at the December regular meeting.

Public Hearing – Special Exception Permit: Request from Michael M. Welton to install a mobile home to be used as a residence off Rt. 1006, CCC Road in Blendon District on property that is owned by Michael M. Welton.

Chairman Bowen asks if there is anyone present to speak in favor of, or against, the Welton special exception request; there is no one present wishing to speak. Administrator Roark informs that the Planning Commission heard Mr. Welton's request and recommend approval.

Vice Chairman Gary Simmons moves to approve the Michael M. Welton special exception request to install a mobile home to be used as a residence off Rt. 1006, CCC Road. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that winter equipment preparation has begun.

A – November 19, 2015 Virginia Department of Transportation maintenance report

B – Completed Intersection Safety Study of the Route 460 (E Colonial Trail Highway) and Route 723 (Lewiston Plank Road) intersection

C – Letter – Virginia Department of Transportation – Robert H. Cary, P.E., LS, Richmond District Engineer: Providing notification that the Commonwealth Transportation Board will conduct nine public meetings across the state in November 2015 to give stakeholders the opportunity to review and provide comments on transportation projects and priorities

D – Revised documents pertaining to the County funded portion of the Nottoway Avenue sidewalk project; additional funding is required making the total County portion \$83,067

Supervisor Vaughn moves to authorize Administrator Roark to sign the necessary agreement consenting to the additional funding required for the sidewalk project. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

E – Correspondence – Virginia Department of Transportation – Dianna Bryant, Assistant Residency Administrator: Alerting of a potential traffic hazard at the Route 460 and Route 723 intersection: employees of Piedmont Geriatric Hospital and the Virginia Center for Behavioral Rehabilitation are leaving the State grounds and parking on the shoulders of the roadway along Route 723 between Routes 360 and 460 to smoke; it is forbidden on the State grounds. Mrs. Bryant informs that when these vehicles are exiting their staging locations they are causing a potential safety problem by making U-turns in the roadway

Chairman Bowen asks that this subject matter be forwarded to the Transportation Committee for its review and recommendations.

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board's regular meeting held on November 12, 2015; minutes of the regular meeting of the Nottoway County School Board held on October 08, 2015

Economic Development Committee: Administrator Roark states there is no meeting scheduled for November

Regional Jail Report & Juvenile Detention Center: September 2015 Piedmont Regional Jail Transportation Report, August/September 2015 Jurisdiction Billing Report, September 2015 Piedmont Regional Jail Revenue Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, September 2015 Piedmont Regional Juvenile Detention Center Utilization Report

Analysis of Establishing a Regional Jail Authority: Documents provided for the Board outlining the advantages/disadvantages and pros/cons of establishing such a Authority

Administrator Roark explains that he has spoken with representatives from Lunenburg County and they are agreeing to proceed with the preliminary study and review again upon completion. Supervisor Vaughn asks for the Chairman to schedule a work session to further discuss this issue.

Landfill: Administrator Roark gave the Landfill report

A – October 2015 Solid Waste Report; average of 28 tons of waste per day received (low daily tonnage due to the weigh scales being out of service)

B – Letter – Virginia Department of Environmental Quality – Michael D. Sexton, Groundwater Remediation Specialist: Results of the 2nd Quarterly 2015 Sampling Report for the Nottoway County Sanitary Landfill – Active Area, SWP 304, Detection Monitoring Program: Department review has determined the technical content of the submission meets the applicable requirements of the regulations and the Department’s submission instructions

C – Letter – Draper Aden Associates – Jeffrey C. Norman (PG), Environmental Services Division: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program Sampling Event 76 performed on 10-22-15

D – Letter – Draper Aden Associates – Jeffrey C. Norman (PG), Environmental Services Division: Results of the Nottoway County Sanitary Landfill Gas Monitoring Program Monitoring Event performed on 10-21-15; facility appears to be in compliance with Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

Administrator Roark reports that the foundation for the new Landfill scales has been poured; electrical repairs were required due to damage from the contractor

Planning Commission Report: Administrator Roark did meet and heard the Welton Special Exception request along with the proposed zoning ordinance amendment and Dominion VA Power special exception request the Board heard last month, the Commission also acknowledged Rhea Houchins for his service and adopted a resolution to that effect for him.

Vice Chairman Gary Simmons moves that the Board of Supervisors also adopt a resolution of appreciation for Mr. Houchins. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Special Exception Request: Request to consider the amendment of Article 2, Division 3, Rural Residential District (RR) of the Nottoway County Zoning Ordinance by adding Section 2-3-4-11 under the following style:

Uses Permitted by Special Exception – Public Utilities

Administrator Roark reminds the Board they heard this request and held the public hearing at the October Board meeting and no one spoke on the request; the Planning Commission heard this request at its last meeting and recommend approval. Supervisor Vaughn moves to approve the special exception request to amend Article 2, Division 3, Rural Residential District (RR) of the Nottoway County Zoning Ordinance by adding Section 2-3-4-11: Uses Permitted by Special Exception – Public Utilities. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Special Exception Request: Request from Dominion VA Power to construct and operate a new substation for the transmission of electricity on property located off Rt. 633 – Lone Pine Road in the Winningham district; the property is zoned Rural Residential (RR) and is owned by Ronald and Kay Baughan

Administrator Roark again reminds the Board they heard this request and held the public hearing at the October Board meeting; Dan Duty, Project Manager with Dominion VA Power spoke and explained the project scope. The Planning Commission heard this request at its last meeting and recommend approval. Supervisor Helen Simmons moves to approve the Dominion VA Power special exception request to construct and operate a new substation for the transmission of electricity on property located off Rt. 633, Lone Pine Road. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Appointment – Social Services Board: As heard at the October Board meeting, Mrs. Nicole Martin, Chairperson, resigned her position effective October 31, 2015. Vice Chairman Gary Simmons moves to appoint Mr. Jesse (Robbie) Roberts, III to the Nottoway County Social Services Board, appointment to begin December 01, 2015, and to also forward a letter of appreciation to Mrs. Martin for her service. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Appointment – Planning Commission: As heard at the October Board meeting, Mr. Rhea Houchins has resigned his position effective immediately. Vice Chairman Gary Simmons moves to appoint Mr. Malcom (Mac) Dews to the Nottoway County Planning Commission. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Refund request: Keevin Francisco, owner of Francisco’s Cleaning, is requesting a refund of \$1,377 for building permit number 137-2015 obtained on 05/15/15 for the renovation of a home in the Town of Crewe that was damaged by fire; Mr. Francisco explains that he never initiated any of the repairs and that the homeowner is planning to complete the project

Supervisor Vaughn moves to refund Francisco’s Cleaning 80% of the original expense for building permit number 137-2015 obtained for a job that was never started. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Policy Revision – Conflict of Interest filing: Revision on the written procedures for conflict of interest act responsibilities as amended by the Commonwealth’s Attorney; Supervisor Simpson moves to approve the Conflict of Interest filing policy as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth Attorney - \$300.55

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous - Undefined	<u>\$300.55</u>
	(Reimb from Defendant for transcript)	<u>\$300.55</u>
<u>EXPENDITURES:</u>		
4-100-22010-5401	Office Supplies	<u>\$300.55</u>
		<u>\$300.55</u>

2 – Erroneous Assessment: Refund Lawrence Junius King, Jr. \$138.55for an erroneous personal property assessment for tax years 2012, 2013, and 2014

3 – Erroneous Assessment: Refund Geraldine Jones \$52.54 for an erroneous personal property assessment for tax year 2015

4 – Erroneous Assessment: Refund Kris Johnson \$230.17 for an erroneous personal property assessment for tax year 2015

5 – Budget Adjustment – Sheriff - \$1,216.50

<u>REVENUES:</u>		
3-100-18990-0050	Miscellaneous - Undefined	<u>\$1,216.50</u>
	(VML Insurance Proceeds – Deer Damage)	<u>\$1,216.50</u>
<u>EXPENDITURES:</u>		
4-100-31020-5408	Vehicle Supplies	<u>\$1,216.50</u>
		<u>\$1,216.50</u>

Vice Chairman Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 - October 2015 Nottoway Sheriff's Office partial activity report

2 – Blackstone Volunteer Fire Department Incident Report for September and October 2015

3 – Abstract of Votes for the election held on November 03, 2015; Member Senate of Virginia, Member House of Delegates, Commonwealth's Attorney, Clerk of Court, Sheriff, Commissioner of Revenue, Treasurer, Members Board of Supervisors, Members School Board, Soil and Water Conservation Director Piedmont District

4 – Press Release – Governor's Office: Governor McAuliffe announces Virginia Enterprise Zone designations; Mecklenburg and Brunswick counties

5 – Notice – Dominion VA Power: Application of Virginia Electric and Power Company for approval of special rates, terms and conditions pursuant to § 56-235.2 of the Code of Virginia and new rate schedules SCR – GS-3 and SCR – GS-4 Case No. PUE-2015-00103

6 – Letter – Virginia Department of Environmental Quality – Leah R. Revelle, Water Permit Writer Senior: Notification of permit action pending for reissuance of VPDES Permit No. VA0091766 for MTC – Fort Pickett (Department of the Army and Air Force, Building #316, Fort Pickett, Blackstone, VA 23824-6316); located in Nottoway County, Virginia

7 – Notice – CenturyLink: Notice to the public of the application of Central Telephone Company of Virginia D/B/A CenturyLink to expand the competitive determination for certain residential retail services throughout its incumbent territory Case No. PUC-2015-00047

8 – 2015 State Water Resources Plan Finalized

9 – Letter – Central Virginia Rural CSA Network – Jacqueline A. Meyers, PhD, CSA Program Manager: Introduction to the program dedicated to developing Youth Services in our Rural Counties

10 – Minutes:

Minutes of the Nottoway Community Planning Management Team meeting held on September 28, 2015

Minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on July 24, 2015

Minutes of the South Central Workforce Development Board meeting held on July 23, 2015

Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on August 26, 2015

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period October 2015

2 – Animal Control Officer's Report: Report period October 2015, pictures of recent Pound improvements to include the repainted floor and interior door repairs, and new cage banks

3 - Erosion and Sedimentation Report: Report Period September 2015

4 – Nottoway County Library Foundation funding award of \$200 presented at the 2015 Virginia Association of Counties Annual Conference; Supervisor Helen Simmons won this award at the Conference, will be presented to the Nottoway County Library

5 – Resolution – Virginia's Retreat: Proposed resolution authorizing Virginia's Retreat to apply for Non Profit Designation; application for nonprofit designation in order to fund raise, receive corporate donations, apply for more grant opportunities to increase to a higher level the return on investment so that Virginia's Retreat can increase marketing activity for the region

Supervisor Vaughn asks Chairman Bowen to hold off on taking action on this request and add this to the agenda for the proposed work session to be scheduled.

6 – Virginia Department of Social Services 2015 Annual Financial Statements; synopsis of program and administrative costs for the social service provided to the community, share of costs paid by federal, state, and local government

7 – Nottoway County E911/Road sign maintenance/install report

8 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; \$438.00. Supervisor Helen Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

9 - Letter – Richard D. Holcomb, Commissioner – Virginia Department of Motor Vehicles: Notification that Nottoway County is due \$150.00 from the sale of the Animal Friendly license plates. Supervisor Vaughn moves to accept and appropriate the \$150.00. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Supervisor Vaughn asks Chairman Bowen to authorize Administrator Roark to schedule a Board work session prior to the Christmas holiday season to discuss the potential Jail Authority, upcoming Budget preparations, and the Virginia's Retreat request. Chairman Bowen asks that the meeting agenda be added as an item of discussion for the work session. The Board is in agreement with scheduling the work session for Tuesday, December 08, 2015 at 5:00 p.m.

Vice Chairman Gary Simmons reports on recent discussions held at the Virginia Association of Counties Conference; there was a recommendation during discussions with the Education Committee to make a strong push that Legislation fully fund K-12 education.

Closed Session: Administrator Roark informs that he has a matter that needs to be discussed in Closed Session. Supervisor Helen Simmons moves to enter into Closed Session under the Code of Virginia § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business’ or industry’s interest in locating or expanding its facilities in the community. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board enters closed session at 8:03 p.m.

The Board returned to open session at 8:33 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Vice Chairman Gary Simmons states that he will be forwarding a letter to the Governor of Virginia expressing objections with the proposal to close Piedmont Geriatric Hospital. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Abstain

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 8:34 p.m.

_____	Chairman	_____	Clerk
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December 8, 2015

AT A WORKSESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON TUESDAY, THE 08TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the work session to order at 5:00 p.m. and then provided the invocation.

Chairman Bowen states the purpose of the work session is to discuss the budget for fiscal year beginning July 01, 2016, a Regional Jail proposal, the Freedom of Information Act, Zoning Amendments and a Resolution of Virginia's Retreat

Administrator Roark informs the Board that due to the pending retirement of current Treasurer Barbara Senger, a turn-over audit is required; the County can conduct no financial business until this audit is complete therefore the office will be closed December 28-31 to prepare for the transition.

Administrator Roark informs that the Oath of Office for the Board will take place on December 21, 2015 at 1:00 p.m. in the Nottoway Circuit Court and the organizational meeting of the Board will be held on January 04, 2016 at 5:00 p.m.

Administrator Roark opens the meeting with seeking the Board's decision on the Piedmont Regional Jail proposed analysis of establishing a Regional Jail Authority. Administrator Roark reviews the advantages/disadvantages and pros/cons of establishing such an Authority. It is the consensus of the Board to offer their approval for the study.

Administrator Roark seeks the Board's position on a proposed Resolution authorizing Virginia's Retreat to apply for Non-Profit designation; for the potential to raise funds, receive corporate donations, and apply for more grant opportunities to increase to a higher level the return on investment. It is the consensus of the Board to adopt the resolution in support as presented.

Assistant County Administrator Prosise presents a local Government comparison for the Board; the presentation was an attempt to compare and contrast revenues and expenditures, as well as a variety of common services in our six county region that includes Nottoway and the five counties that surround; Amelia, Brunswick, Dinwiddie, Lunenburg and Prince Edward. Additional information was provided relating to tax revenue and other topics as discussed at various Board meetings in the recent past. Assistant Administrator Prosise's comparisons represent a snapshot of how the six counties address major budget categories that all share for the same time period. Assistance Administrator Prosise discloses that the data used to prepare the reports is readily available for inspection.

Administrator Roark informs that he will be sending out the requests for budget proposals in February 2016. Supervisor Vaughn suggests that the Board consider starting out the upcoming budget preparations with the united message that the Board will be seeking level local funding for fiscal year 2017. The Board had a majority consensus on level funding; Chairman Bowen and Supervisors Vaughn and Simpson are in support of level funding, Vice Chairman Gary Simmons and Supervisor Helen Simmons suggest it is too early in the current budget year to consider level funding for the next.

Administrator Roark suggests that the Board discuss its handling of Freedom of Information Act requests as it was suggested by a citizen at the last meeting that the Code was not being followed. It is the consensus of the Board that they follow the common practices they have utilized in the past concerning the advertising format of the Budget and replies to Freedom of Information Act requests and in addition seek County Attorney Preston Williams' assistance with drafting a letter to a particular citizen concerning his questions.

Administrator Roark seeks the Board's position on proposed amendments to the Nottoway County Zoning Ordinance as prepared by the Planning Commission; the Board received these amendments a few months ago. It is the consensus of the Board to hold a work session to review and discuss the proposed changes before taking action on them; this will be scheduled for early 2016.

Administrator Roark discusses the recent incident involving a Landfill vehicle and driver; the County's insurance company has declared the truck a total loss and has provided options for a loss payout and assistance towards locating a replacement vehicle. Administrator Roark announces that the Landfill truck driver is still undergoing medical evaluations. It is the consensus of the Board to take the loss payout from the Insurance Company and use this towards the purchase of the best suitable used replacement vehicle.

Vice Chairman Simmons informs the Board of a recent conversation between him and WBBC 93.5 radio station manager Dennis Royer concerning the need to secure the location of the Foreign Affairs Security Training Center at Fort Pickett. Mr. Royer would like to offer his air time to educate on and promote the FAST-C project. Assistant Administrator Prosise has prepared a written statement for the Board's consideration. It is the consensus of the Board that the statement is accurate and suitable for air play at no expense to the County.

Chairman Bowen asks for incoming Chairman, Vice Chairman Gary Simmons, to consider an alteration to the standard meeting agenda; allow public hearings and/or presentations to be held before allowing delegations of the public to speak. Supervisor Vaughn expresses disagreement with Chairman Bowen's suggestion and urges him not to let citizens dictate how the Board runs their meetings. The consensus of the Board is to limit the time that a delegation speaks.

Vice Chairman Simmons asks Administrator Roark to include the Pledge of Allegiance to the meeting agenda for January 2016.

There being no further business to come before the Board, Chairman Bowen adjourned the work session at 7:14 p.m.

_____ Chairman _____ Clerk



Nottoway County
Board of Supervisors

A G E N D A

December 17, 2015

7:00 P.M.

- A- CALL TO ORDER:** Chairman Steve Bowen
- INVOCATION:**
- B- MINUTES:**
- C- DELEGATIONS FROM THE PUBLIC:**
- D- PUBLIC HEARINGS/
PRESENTATIONS:**
- 1- Resolution – Arnold
 - 2- Resolution - Senger
 - 3- Public Hearing - Special Exception Permit Rust
 - 4- Presentation – Joseph Burton – Crossroads Community Service
- E- DEPARTMENTAL REPORTS:**
- 1- Highway Department – Dianna Bryant
 - A- Monthly Report
 - B- Letter – VDOT
 - C- Letter – Mrs. Bryant
 - D- Traffic Alert - VDOT
 - 2- School Board
 - 3- Health Department – Alex P. Samuel, MD MPH
 - 4- Economic Development Committee

		5-	Regional Jail Report & Juvenile Detention Center
		6-	Landfill Report
			A- Letter – DEQ
			B- Inspection Report
			C- Monthly Report
		7-	Fort Pickett Redevelopment Authority
		8-	Planning Commission Report - Mr. Roark
F-	UNFINISHED BUSINESS:	1-	Confirm Work Session Action
G-	NEW BUSINESS:	1-	
H-	REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1-	Jane Brown, Clerk
		2-	Larry J. Parrish, Sheriff
		3-	Barbara L. Senger, Treasurer
		4-	Christy Hudson, Commissioner of the Revenue
		5-	Terry Royall, Commonwealth Attorney
I-	CONSENT CALENDAR:	1-	Budget Adjustment – Sheriff – \$300.76
		2-	Erroneous Assessment – Carol - \$46.97
		3-	Erroneous Assessment – Tyson Farms – \$1,168.16
		4-	Erroneous Assessment – Toyota Motor Credit - \$621.38
J-	INFORMATION ITEMS:	1-	Letter – CRC
		2-	Letter – ISO
		3-	Press Release – VACo
		4-	Notice – Dominion VA Power

K- COUNTY ADMINISTRATOR:

- 5- Letter - VML
- 6- Minutes
- 1- Building Inspector's Report
- 2- Animal Control Officer's Report
- 3- E & S Report
- 4- Del. Tax Collection Statement - \$1,438.00
- 5- Del. Tax Collection Statement - \$630.00
- 6- Oath of Office – 12-21-15 at 1:00 P.M.
- 7- Organizational Meeting – Board of Supervisors – 1-4-16 at 5:00 P.M. in Health Dept. Conference Room

**L- COMMUNICATIONS, INSTRUCTIONS
OF MEMBERS OF THE BOARD:**

Mr. Bowen

Mr. Simmons

Mr. Vaughn

Mrs. Simmons

Mr. Simpson

FINANCIAL STATEMENT:

(Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:



**Peace and friendship with all mankind
is our wisest policy, and I wish we may be
permitted to pursue it.**

Thomas Jefferson

December 17, 2015

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND FIFTEEN AND IN THE 240TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
SHERMAN C. VAUGHN
HELEN M. SIMMONS
CLARENCE A. SIMPSON
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation.

The minutes of the November 19, 2015 regular Board meeting and the December 08, 2015 work session were presented. Supervisor Vaughn moved to adopt the November 19, 2015 and December 8, 2015 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott is present before the Board again seeking clarification on the County Budget balance remaining at the completion of fiscal year 2015.

Presentation: Chairman Bowen reads aloud a prepared resolution commending retired Commissioner of the Revenue Irving J. Arnold for the 25 years of service he provided to the citizens of Nottoway County. Supervisor Helen Simmons moves to adopt the resolution as prepared. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

The Board presents Mr. Arnold with his resolution.

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Presentation: Chairman Bowen reads aloud a prepared resolution commending retiring (December 31, 2015) Treasurer Barbara L. Senger for the 55 years of service she provided to the citizens of Nottoway County. Supervisor Helen Simmons moves to adopt the resolution as prepared. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Mrs. Senger was not able to attend the meeting so Chairman Bowen presented the Resolution to Deputy Treasurer, and newly elected Treasurer, Ellen Myatt.

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Public Hearing – Special Exception: Hearing to consider a request from Nancy Rust to install a mobile home to be used as a residence off Rt. 653, Whitmore Town Road in Blendon District on property owned by Ms. Rust.

Chairman Bowen asks if there is anyone present wishing to speak, either for or against, the Nancy Rust special exception request; there is no one wishing to speak. Administrator Roark informs the Board that the Planning Commission has heard Ms. Rust's request and recommend approval. Supervisor Simpson moves to approve the Nancy Rust special exception request to install a mobile home to be used as a residence on property she owns on Rt. 653, Whitmore Town Road. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Presentation – Crossroads Community Services Board (CSB): Mr. Joseph Burton, Crisis Intervention Coordinator, is present to provide a brief overview of the core elements of the Crisis Intervention Team

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance performed since the last meeting. Mrs. Bryant reports that a study has already been initiated for Highway 460 and Business 460 Intersection; for potential safety upgrades. Mrs. Bryant also reports that the Route 723 traffic study has been completed.

Chairman Bowen comments on the recent VDOT meeting he attended alongside Supervisor Vaughn relating to HB2 funds; suggests things are changing and competitiveness will increase for funding even though proposed changes to the application process are supposed to make the funding potential more equal for all localities.

A – December 17, 2015 Virginia Department of Transportation maintenance report

B – Letter – E. Kevin Gregg, State Maintenance Division Administrator, Virginia Department of Transportation (VDOT): Providing a report containing all of the changes to the Secondary System of State Highways reviewed and approved by the Maintenance Division of the VDOT effecting Nottoway County

C – Correspondence – Dianna Bryant, VCO, Assistant Residency Administrator: Providing updated information for the planned bridge replacement of the bridge on Route 601 over Whetstone Creek

D – Notice: VDOT will close Cox Road (Route 460 Business) between Cedar Run Road (Route 641) and Military Road Monday, Dec. 14, 2015 beginning at 9:00 a.m. for a drainage structure replacement project; expected closure to be in place through 9:00 a.m. Wednesday, Dec. 16, 2015

School Board – Charlotte D. Wood, Clerk: Actions taken at the Nottoway County School Board's regular meeting held on December 10, 2015; minutes of the regular meeting of the Nottoway County School Board held on November 12, 2015, Budget adjustment

Budget Adjustment – Title I Carryover - \$9,000.00

<u>REVENUES:</u>		
3-201-33020-0020	Title I Carryover	<u>\$9,000.00</u>
		<u>\$9,000.00</u>
<u>EXPENDITURES:</u>		
4-201-61310-1620-200-100-500	Supplemental Salary	\$8,000.00
4-201-61310-2100-200-100-500	FICA	<u>1,000.00</u>
		<u>\$9,000.00</u>

Supervisor Vaughn moves to approve the Budget adjustment. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Economic Development Committee: Administrator Roark states there is no meeting scheduled for December

Landfill: Administrator Roark gave the Landfill report

A – Letter – Department of Environmental Quality (DEQ) – Michael D. Sexton, Groundwater Remediation Specialist: DEQ has received the County’s notification regarding recognition of a statistically significant increase (SSIs) over background for acetone was identified during a recent sampling event; based on a review of the regulatory timeframes required for SSI determination under 9 VAC 20-81-250.A.4.h.(2) and the reporting requirements under 9 VAC 20-81-250.B, the Department has determined that the notification meets the 14-day timeframe allowed in the VSWMR

B – Letter – Department of Environmental Quality (DEQ) – Mal Lafoon, Jr., Solid Waste Inspector: providing results on the Nottoway County Sanitary Landfill – SWP304 Focused Compliance Inspection performed on November 04, 2015; during the inspection no apparent violations of the permit or the Virginia Solid Waste Management Regulations were observed

C - November 2015 Solid Waste Report; average of 27.79 tons of waste per day received (low daily tonnage due to the weigh scales being out of service)

Administrator Roark informs that the new scales are in place at the Landfill and the replacement project should be completed as soon as the weather permits. Chairman Bowen expresses appreciation for Administrator Roark’s actions during a recent accident involving a Landfill employee and County vehicle.

Planning Commission Report: Administrator Roark informs the Commission did meet and heard the Rust Special Exception, provided Rhea Houchins with a resolution of appreciation for his service while serving on the Commission, and announced that the Board of Supervisors will be considering the proposed amendments to the County Zoning Ordinance in January 2016.

Administrator Roark provides a brief overview of the items the Board discussed during the recent work session and asks the Board to confirm all actions taken:

1 – Treasurer’s Office to close from December 28, 2015 through December 31, 2015 to allow for a required Turn-Over Audit

2 – The Board members will take the Oath of Office on December 21, 2015 at 1:00 p.m. in the Nottoway Circuit Court

3 – Discussed the proposal to create a Regional Jail Authority and agreed to proceed with the study and draft agreement; final decision to be made following completion of the aforementioned

4 – Reviewed a proposed Resolution from VA’s Retreat and the consensus of the Board was to adopt the resolution as presented

5 – Reviewed a comparison of revenue and expense for fiscal year 2014 with five adjoining counties and discussed the preparation of the Budget for the year beginning July 01, 2016; the majority consensus of the Board was for level funding of local monies for the upcoming budget

6 – Discussed the Freedom of Information Act and citizen questions related to the Act; it was the consensus of the Board that the County should continue to respond to inquiries as in the past, continue to advertise the Budget synopsis as in the past and ask the County Attorney to assist in drafting a letter to a citizen concerning their questions

7 – Discussed the proposed Zoning Ordinance amendments as approved by the Planning Commission and decided to hold a work session in January to review the proposal

8 – Discussed the recent accident involving a Landfill vehicle and decided to authorize the purchase of a suitable used replacement

9 – Discussed a proposal conveyed to Vice Chairman Gary Simmons by the owner of the Blackstone Radio Station to do information spots concerning FASTC free of charge; the Board expressed pleasure with the offer and agreed to accept and proceed

Vice Chairman Gary Simmons and Supervisor Helen Simmons wish to clarify that they both cast a no vote on the motion for proposed level funding for the fiscal year beginning July 01, 2016

Supervisor Vaughn moves to accept the recital of events from the work session as presented and confirm all actions taken. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - \$300.76

REVENUES:

3-100-18990-0050	Miscellaneous - Undefined	<u>\$300.76</u>
	(Reimb-Town of Burkeville-ammunition)	<u>\$300.76</u>

EXPENDITURES:

4-100-31020-5409	Police Supplies	<u>\$300.76</u>
		<u>\$300.76</u>

2 – Erroneous Assessment: Refund Gina Carlo \$46.97 for payment of an erroneous late filing fee

3 - Erroneous Assessment: Refund Tyson Farms, Inc. \$1,168.16 for erroneous personal property assessments for tax years 2014 and 2015

4 - Erroneous Assessment: Refund Toyota Motor Credit Corporation \$621.38 for an erroneous personal property assessment for tax year 2015

Vice Chairman Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Commonwealth Regional Council Policy on Commonwealth Intergovernmental Review Process (CIRP) for Non Member Localities

2 – Letter – Insurance Services Office, Inc. (ISO) Building Code Effectiveness Grading Schedule Results for Nottoway County, Virginia; Classification is 4 for 1 and 2 family residential property and 3 for commercial and industrial property

3 – Press Release – Virginia Association of Counties (VACo) – VACo Executive Director Jim Campbell will retire June 30, 2016; Dean Lynch has been announced as Mr. Campbell's replacement

4 – Notice – Dominion VA Power: Application of Virginia Electric and Power Company for establishment of rate adjustment clause: Rider U, new underground distribution facilities, for the Rate Year Commencing September 1, 2016 Case No. PUE-2015-00114

5 – Letter – Virginia Municipal League – Kimberly A. Winn, Executive Director: The 2016 Finance Forum, cosponsored by the Virginia Municipal League and the Virginia Association of Counties, will be held Wednesday, January 6, 2015 from 10 a.m. – 3 p.m. at the Hilton Richmond Downtown

6 – Minutes:

Minutes of the Nottoway County Community Planning Management Team meeting held on November 23, 2015

Minutes of the Nottoway County Community Planning Management Team meeting held on October 26, 2015

Minutes of the Piedmont Soil and Water Conservation District Board of Directors regular meeting held on October 27, 2015

7 – Nottoway Sheriff's Office Partial Activity Report for November 2015

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: Report period November 2015

2 – Animal Control Officer's Report: Report period November 2015

3 - Erosion and Sedimentation Report: Report Period November 2015

4 - Letters – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; two requests totaling \$2,068.00. Supervisor Helen Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
C.A. Simpson	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

5 – Administrator Roark reminds the Board members that they will take their Oath of Office on December 21, 2015 at 1:00 p.m. in the Nottoway Circuit Court

6 – Administrator Roark announces that the Board will hold their organizational meeting on January 04, 2016 at 5:00 p.m. in the Health Department conference room.

The Board wishes all a Merry Christmas, and a safe and happy New Year and offers their appreciation for a successful year under Chairman Bowen’s leadership.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 7:50 p.m.

_____ Chairman _____ Clerk